65014 Mental Health Officer Documentation Systems

Please provide the following recorded information.

The case management system used to record the work of your Mental Health Officer service:

the system name, supplier, contract start date, contract end date and any extension options, and any recorded plan to replace or re-procure it before 31 March 2029.

Swift is provided through our ICT contractor, CGI IT UK Ltd. The contract with CGI started on 01/04/2016, currently expires on 31/03/2029 but can be extended to 31/03/2035.

A replacement solution has already been procured via CGI IT UK Ltd.

How Mental Health Officer reports and social circumstances reports under the Mental Health (Care and Treatment) (Scotland) Act 2003 are currently completed and held:

on paper, as word-processed templates saved to a file store, or within the case management system.

There is no way of retrieving this data as we do not collect data on completed Social Circumstances Reports.

How your Mental Health Officer service currently sends statutory forms and reports to health boards, the Mental Welfare Commission and the Mental Health Tribunal for Scotland, for example by secure email, post or an online portal.

Such information is sent by both post and electronic transmission via secure e-mail.