

62899 Clovenstone Park - Information and Records

I am writing to request information and any records held by the Council relating to the condition of this property prior to and during my tenancy, which was approximately between 2013 and 2017.

In particular, I would be grateful for copies of, or details from, any records relating to:

1. Dampness, mould, condensation, moisture ingress, water penetration, or leaks affecting the property.
2. Repair requests, repair histories, work orders, inspection reports, contractor reports, surveys, or technical assessments relating to the property.
3. Void property inspections undertaken before the commencement of my tenancy.
4. Reports, inspections, repairs, or surveys relating to the balconies, external fabric, roofing, drainage, windows, or any other building elements which may have contributed to water ingress or moisture-related issues.
5. Any records indicating recurring or long-standing moisture, dampness, mould, or leak-related concerns affecting the property or the building in which it is situated.
6. Records of any remedial works recommended or undertaken before my tenancy commenced.

If any of the requested records are no longer held, I would be grateful if you could confirm this and, where known, provide details of the Council's retention period for such records.

I would also appreciate confirmation as to whether records exist showing complaints, inspections, surveys, or repairs relating to dampness, moisture ingress, leaks, or balcony-related water penetration prior to the commencement of my tenancy.

Please refer to the attached Repair Schedule which provides the recorded information held for the period requested.

Third party personal information has been redacted from the documents provided in compliance with the Data Protection Act 2018.

Housing Property's retention periods are as follows:

- Complaint retention period is 3 years plus 1 year
- Repairs: 6 Years
- Statutory Compliance and Structural Safety (Gas, Fire, Asbestos) can be up to 10 to 30+ Years

The Council's Retention Schedule is published on our website at:

<https://www.edinburgh.gov.uk/managing-information/care-records>