

62817

Request for information relating to the creation, funding, and decision making processes associated with Support for Learning (SfL) staffing at Wardie Primary School for academic years 2024–25 and 2025–26, including the newly announced fixed term SfL teacher post to be advertised in August 2026.

Funding source for the new Support for Learning post

School budget

There is flexibility for schools to staff above or below their DSM allocations and the additional Support for Learning post will be funded from the school DSM budget.

Staffing allocations and formulas

The staffing allocation formula used by the Council to determine Support for Learning teacher staffing levels for primary schools in 2024–25 and 2025–26.

1 FTE per 400 primary pupils

Wardie Primary School's allocated SfL staffing entitlement for each of these years.

1FTE

Any requests from Wardie Primary School for additional SfL staffing and the Council's responses.

No requests. It is the Head of Education's decision to allocate based on needs of the children at Wardie Primary school.

Decision-making process for the creation of the new post

The date on which the decision was made to create the new fixed term SfL post.

17.06.26 via telephone.

The officer(s) or service(s) responsible for authorising the creation of this post.

Donna Murray, Head of Education for Northwest schools.

All documentation, emails, meeting notes, or internal communications relating to:

- the rationale for creating the post,

The needs of the children at Wardie Primary school.

Equality Act and HR considerations

Any Equality Impact Assessment (EqIA), HR assessment, or legal consideration undertaken in relation to:

- the creation of the new SfL post,
- the distribution of SfL responsibilities,
- or the impact on existing staff.

4.2. Any documentation discussing whether the creation of this post relates to, or interacts with, any ongoing HR, Occupational Health, or Equality Act processes involving existing SfL staff.

Not applicable. The Head of Education for Northwest schools made the decision for Wardie Primary school to have an additional SFL teacher to meet the needs of the children.

School-level budget information

Wardie Primary School's devolved budget for staffing for

2024–25 **£1,521,152** and
2025–26. **£1,573,114**

Any allocations specifically designated for Support for Learning.

The Head of Education for Northwest schools made the decision for Wardie Primary school to have an additional SFL teacher to meet the needs of the children.

Any additional funding provided to Wardie Primary School in the past two years for inclusion, ASN, or SfL purposes.

No

Communications between Wardie Primary School and Education Services

Please provide all communications (emails, memos, meeting notes, Teams messages, or equivalent) between:

- Wardie Primary School senior leadership and
 - Education Services, HR, or central staffing teams
- relating to:
- SfL staffing levels,
 - the creation of the new SfL post,
 - staffing pressures,
 - or any request for additional SfL capacity.

Time period: 1 August 2024 – present.

We do not hold this information in a recorded format.

The decision to allocate an additional SFL teacher to Wardie primary school was made by the Head of Education for the school during a telephone conversation with the headteacher to discuss the needs of children on 17 June 2026.