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The location chosen for the siting of bin-hubs located in the South Meadows area rolled-out by the City of Edinburgh Council's (CEC) as part of its new refuse collection and recycling system was outsourced. The work was undertaken by a company based out with Scotland operating in London. The exercise was conducted remotely, using Google Maps or similar digital mapping systems, rather than by physical inspection of the affected streets and neighbourhoods

The following information is requested:

Confirmation of what process CEC employed to decide the locations for siting individual hubs across the South Meadows area (Ward 10 and adjoining etc.).

The locations of communal bin hubs were initially developed based on several aspects. This included the current bin locations, bin hub siting criteria (As approved by the Transport and Environment Committee), the need to balance competing priorities for space, the street layout, other restrictions in the street/area whilst also ensuring the Council meets its statutory duty to provide the waste and recycling service for residents. All feedback and/or suggested alternatives submitted by residents during any consultation undertaken, including the Traffic Regulation Order process, were reviewed before final locations were determined.

Any and all internal documents/materials associated CEC's decision-making behind choosing the bin-hub siting process at point i), above.

This information is not held.

Note: All decision-making on the bin hub siting process (including changes to the criteria) were made by Councillors at [Transport and Environment Committee](#). Any changes to bin hub locations, as a result of criteria changes, are reported back to Transport and Environment Committee and all the information and reports are publicly available.

Any and all guidance or other materials from Council Officers, Staff or elected representatives of CEC given to any external company/body contracted to undertake works associated the siting of those bin-hubs – suitably redacted to ensure commercial confidentiality.

Any and all enquiries, responses, correspondence, discussions or other materials between CEC and any external company contracted to undertake the works associated the siting of those bin hubs – suitably redacted to ensure commercial confidentiality.

The documents which cover Phase 4 of the CBR project are not published due to the file size.

Phase 4 included bin hubs in the South Meadows area and nearby streets.

Temporary Traffic Regulation Notices (TTRN)

These notices are prepared for each street with specific dates and are sent externally to contractors so they can arrange traffic management (Correx posters, traffic cones, vehicle removal etc) ahead of works

Stairwell posters

These are displayed in stairwells to notify residents of changes to bin locations. They are sent externally to an agency staff team to print and put up ahead of the works taking place

Roadworks instructions

These are weekly instructions sent externally to an agency staff team so they can arrange to deliver, move and remove bins as required.

Maps for Traffic Regulation Orders split by Controlled Parking Zone

These CAD drawings are shared externally with a contractor on numerous occasions as plans are updated.

Maps for road markings implementation

These drawings are shared externally with a contractor to enable the updating of road markings

Maps for bull bar implementation

These drawings are shared externally with a contractor to enable the installation of bull bars

The locations are based on the Controlled Parking Zones, a map for which can be found here: [Find my controlled parking zone](#)