

61512 - Lockdown Procedures at James Gillespie's High School

What measures have been implemented to secure the school premises against unauthorised access or intruders?

We ensure all gates are locked during the school day. Each building now has an intercom system to gain access during the school day.

What lockdown procedures are currently in place in the event of an intruder or security threat?

Our council building emergency protocols are used by the Health and Safety Duty Holder in the event of:

- a bomb threat, suspect vehicle or suspicious package threat to, or within, any Council-staffed premises where the building facilities are managed by the Council.
- the intrusion of an individual or group looking to cause harm or with malicious intent, into any Council-staffed premises where the building facilities are managed by the Council.
- a threat from an individual or group looking to cause harm or with malicious intent, within or in the vicinity of any Council-staffed premises where the building facilities are managed by the Council.

Building lockdown plans are developed for each council-staffed building, by the Health and Safety Duty Holder. The lockdown plans provide clear guidelines to follow, for those involved in the response to a hostile intruder scenario.

Further specific details of such policy and procedure guidance, and how their effectiveness is measured, cannot be provided and is withheld under Section 39(1) – Health, safety and the environment.

Are staff trained and able to efficiently initiate and carry out a full lockdown of the building? If so, please provide details of the training provided.

CLPL delivered during the in-service days, and this is in line with the council policy.

Have lockdown or emergency drills been conducted? If yes, how frequently are these carried out?

No. Fire evacuation drills are carried out on a termly basis.

Has a specific alarm or alert system been adopted to signal a lockdown or security incident? If so, please provide details.

Yes, a signal has been adopted that alerts all staff that there is a need for lockdown protocols to be followed. This is in line with the council policy.

Please provide any relevant policies, guidance documents, or risk assessments relating to school security and emergency procedures.

This is the council policy. All classrooms have the appropriate flowcharts to ensure that staff have the procedures to hand. This is reinforced with training during the in-service programme on an annual basis.

When was the most recent security review or risk assessment of the school building carried out?

February 2026. This is done on an annual basis, with representatives from the teacher's unions, as part of the health and safety procedures for the school.

Please provide a summary of the findings from this review, including any identified vulnerabilities or areas for improvement.

Security measures in place are appropriate and that there should continue to be a review of the security for the Warrender Park road campus. It is not appropriate for us to share any security vulnerabilities or areas for improvement publicly.

Were all identified concerns or recommendations from this review addressed? If so, please provide details of the actions taken. If not, please explain which remain outstanding and why.

No, some are recommendations rather than requirements and have not been taken forward. We have taken a building-by-building approach to ensure the security of the campus for staff and young people.