

## 61227 Parking Enforcement Notices

The current template documents (pro-forma notices) used by your parking enforcement team to issue the following notices:

Penalty Charge Notice (PCN) issued on-street or by post

Notice to Owner (NtO)

Notice to Keeper (NtK), where applicable

Charge Certificate

If your authority uses different templates for different contravention categories (moving traffic vs. parking, or higher vs. lower band charges), please provide one example of each.

If you hold them in an easily retrievable form, a small number (5–10) of anonymised or redacted Penalty Charge Notices issued within the last 12 months, with all personal data (name, address, vehicle registration) removed or redacted. I am interested in understanding real-world formatting variation rather than just the template.

[Please find relevant documents attached.](#)

[We have redacted third-party personal data.](#)

[Please also be advised for the second part of your request that the templates do not differ in format from issued notices.](#)