

60603 Electronic Document Records Management Systems

Please could you provide the following information:

What is the primary system currently used by the council for storing and managing electronic document records?

The City of Edinburgh Council currently has no implemented corporate Electronic Document and Records Management System (EDRMS). It has the ambition to use Microsoft 365 (M365) as its EDRMS solution.

Who is the primary contact (name, job title and email) responsible for managing or administering this system?

There is no specified primary contact. M365 is managed and administered under contract with CGI Ltd.