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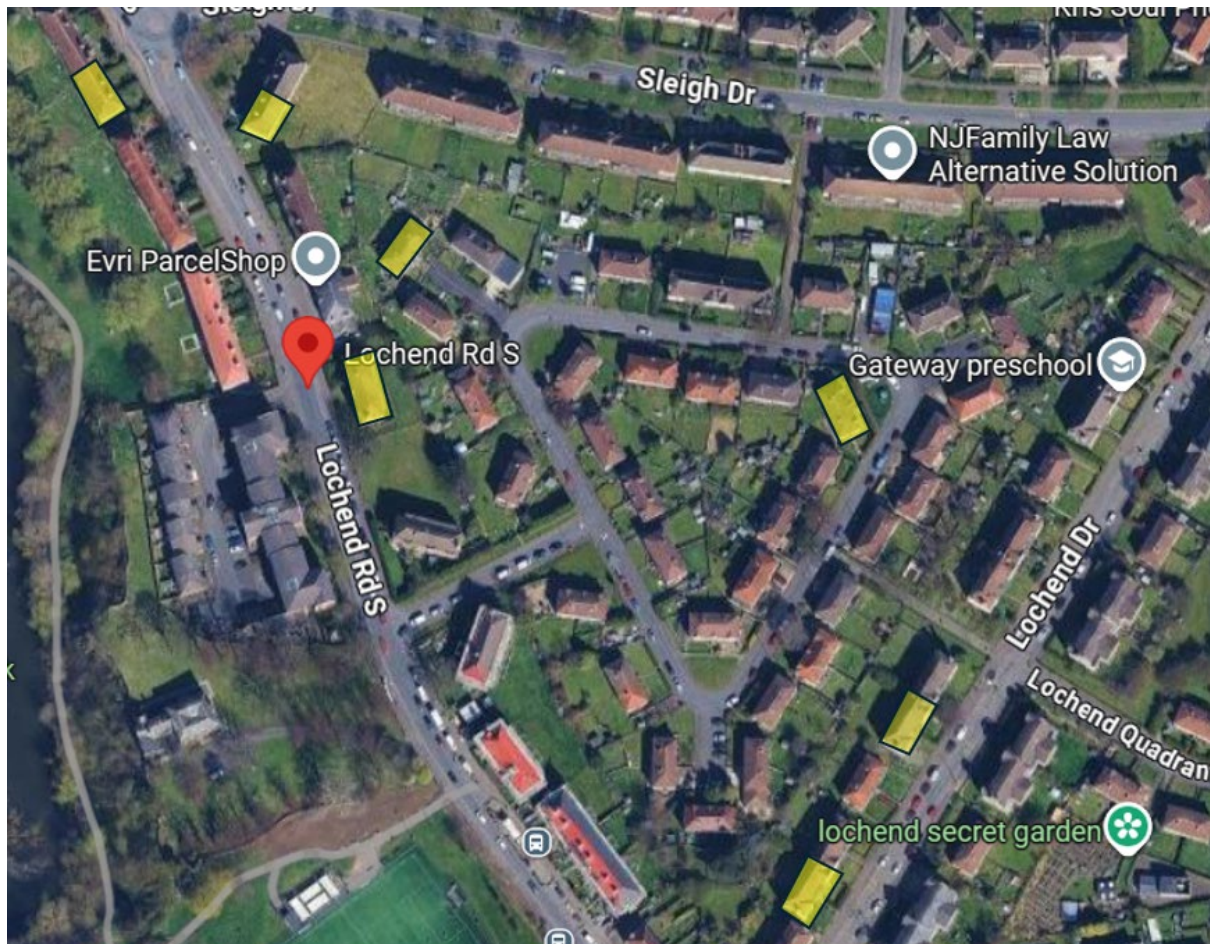
Lochend Road South – 69, 70, 50-56

Lochend Drive – 1-5, 19-23

Lochend Gardens – 19-23, 30-34

Client: MTIS

Construction Phase Health & Safety Plan





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Contents	
Section 1 – General Project Information	
1.1	Description of Project
1.2	Programme of Works and Key Dates
1.3	Site Team
1.4	Existing Records and Plans
1.5	HSE Notification
1.6	Exact Location of Site
Section 2 – Management of the Construction Phase	
2.1	Project Health and Safety Goals
2.2	Corporate Safety Policies
2.3	Management Structure
2.4	Management Responsibilities
2.5	Monitoring and Review of Health and Safety Performance
2.6	Regular Liaison Between Parties
2.7	Consultation with the Workforce
2.8	Exchange of Design Information Between Parties
2.9	Design Changes During the Construction Phase
2.10	Exchange of Health and Safety Information Between Parties
2.11	Site Security
2.12	Training
2.13	Site Welfare Facilities
2.14	Accident and Near Miss Reporting and Investigation
2.15	Production and Approval of Risk Assessments and Systems of Work
2.16	Site Safety Rules
2.17	Activities Controlled by Permits to Work
2.18	Information for Site Display
2.19	Selection of Subcontractors
Section 3 – Emergency Procedures	
3.1	First Aid Arrangement
3.2	Location of Nearest A&E Department
3.3	Fire Plan
3.4	Emergency Telephone Contact List
Section 4 – Arrangements for Controlling Significant Site Risks	
4.1	Delivery and Removal of Materials and Work Equipment
4.2	Services
4.3	Adjacent Land and Structure Use
4.4	Stability of Structures
4.5	Prevention of Falls of Persons or Materials

4.6	Temporary Ignition Sources
4.7	Work on or Near Fragile Materials
4.8	Control of Lifting Operations
4.9	Maintenance of Plant and Equipment
4.10	Excavations
4.11	Traffic Routes and Segregation of Vehicles and Pedestrians
4.12	Storage of Materials
4.13	Asbestos
4.14	Contaminated Land
4.15	Manual Handling
4.16	Exposure to Hazardous Substances
4.17	Noise and Vibration
Section 5 – Schedule of Risk Assessments and Method Statements	
5.1	Schedule of IRS Work Packages
5.2	Schedule of Subcontractor Work Packages
Section 6 – Information for Inclusion Within the Health and Safety File	
6.1	Information to be Produced for Inclusion Within the Health and Safety File
6.2	Responsible Person
Section 7 – Principal Designers Pre-Construction Information and Design Risk Assessment	
Section 8 – Site Layout Plans / Sketches	
Section 9 – Asbestos Report	
Section 10 – F10	

Section 1 – General Project Information	
1.1 Description of Project- Fabric upgrades To bring existing properties to B rating	
New External Wall Insulation, inc Dry dash finish	new double glazing
New loft insulation	new extractor fans
New roof covering	
New decoration works in close	new doors close entrances.

1.2 Programme of Works and Key Dates	
A contract programme has been agreed for the works, a copy of which is included within this section. Prior to the authorisation of any revision, the site management team will consider the foreseeable effects of such a review on the safe co-ordination and execution of the works.	
Start Date	TBC
Proposed Completion Date	15 weeks from start date

1.3 Site Team				
A comprehensive project directory is maintained and issued by the Site Manager. The duty holders to the project for the purposes of CDM2015 are noted below:				
Function	Key Contact	Company	Telephone No.	Email
Principal Contractor		IRS Scotland		
Client		The City of Edinburgh Council		
Principal Designer		IRS Scotland Ltd		
Quantity Surveyor		IRS Scotland Ltd		

1.4 Existing Records and Plans
The following information has been made available for the project: - - Pre-Construction Information. - Asbestos Refurbishment & Demolition Survey.

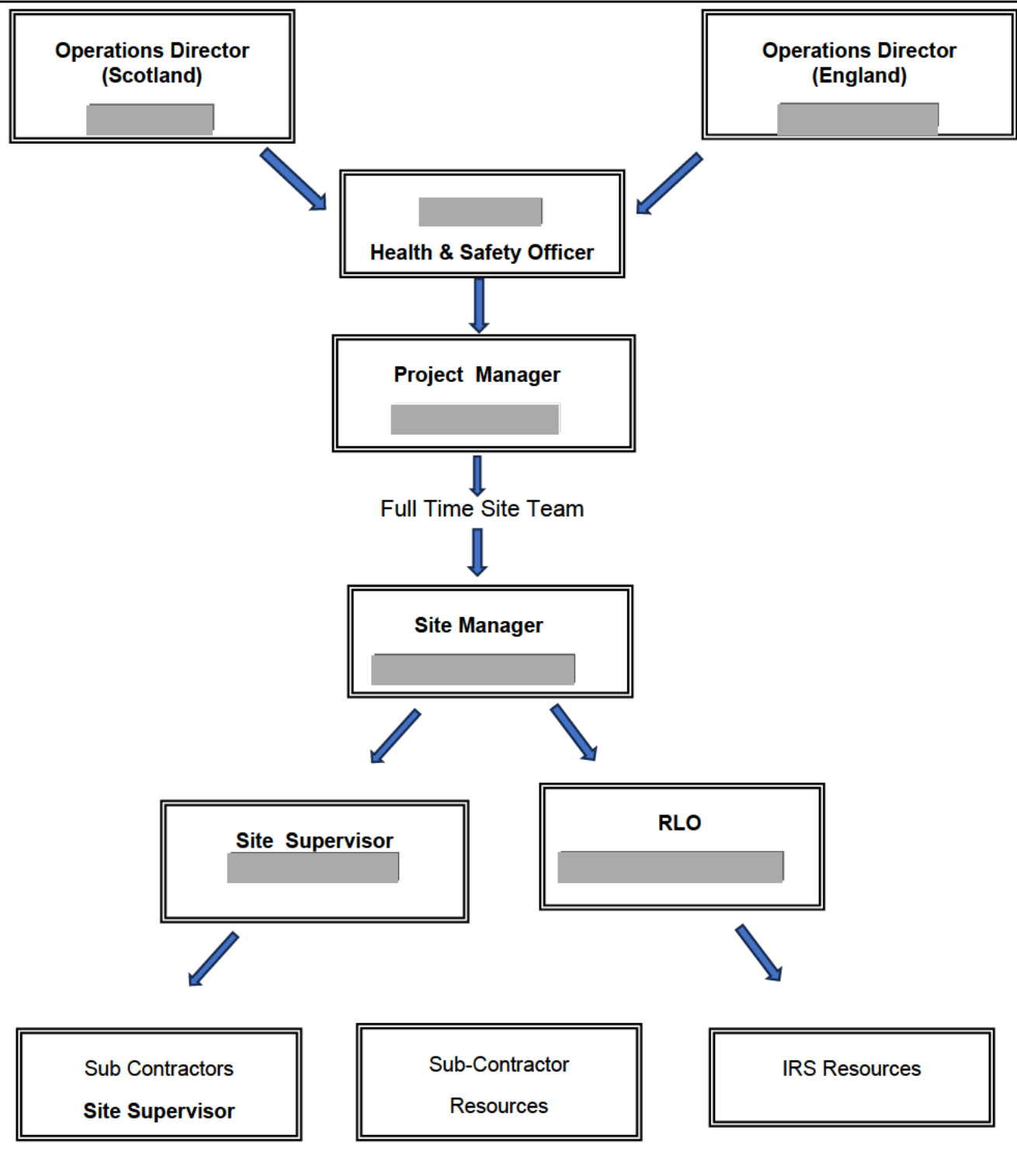
1.5 HSE Notification
PD (IRS) Who has responsibility for notification to HSE

1.6 Exact Location of Site	
Site Name	Mixed Tenure improvement scheme
Site Address	Lochend Road south 69, 70, 50-56, Lochend Drive 1-5, 19-23, Lochend Gardens 19-23, 30-34

Section 2 – Management of the Construction Phase
2.1 Project Health and Safety Goals
IRS believe that people are its most valuable asset. Our overall aim is to do all that is reasonably practicable to provide a safe place of work and a healthy working environment for our employees and those who may be affected by our operations. Specifically, on this project it is the intent of IRS to: • Ensure that the safety of activities arising from project activities is treated with the same priority as all other key project deliverables such as quality and progress. • Ensure that the highest standards of health and safety will be reflected in the procurement of articles, substances, and provision of services throughout the construction process. • Achieve, through this Construction Phase Health & Safety Plan, a project that is safe and minimises risks to personal injury, health and the environment. • Avoid damage to property through all phases of construction and to produce a safe facility for the future benefit of all who use it. • Avoid any accident(s), ill health or dangerous occurrence classified under the "Reporting of Injuries, Diseases and Dangerous Occurrences Regulations". • Ensure, so far as possible, the minimisation of waste and the recycling of waste and surplus materials. • Ensure, so far as possible, each person on site is encouraged to participate in the safety management and performance of the project.

2.2 Corporate Safety Policies
With respect to safety, IRS undertakes its activities in accordance with a documented management system that is led by the following policies: • Health & Safety Policy. • Environmental & Sustainability Policy. • Training Policy. • Good Neighbour Policy. • Smoking, Drugs & Alcohol Policy. Where information relevant to the control of risks is contained within the policies or documented management systems, then these are not reproduced within the plan, but reference is made when appropriate.

2.3 Management Structure



2.4 Management Responsibilities

Detailed management responsibilities are included within the IRS Health & Safety Policy and are not repeated here. However, the following duties will be undertaken by named duty holders:

Site Manager

The Site Manager has complete responsibility for the overall running of the project, which includes the provision of all necessary resources to ensure that the objectives outlined within Section 1 of this plan are fulfilled. In addition, the Operations Manager must formally review this plan each month and record this on the cover page of this document.

Additional Duty Holders

Appointment	Name of Duty Holder
Site Safety Co-ordinator	Site Manager
Fire Safety Co-ordinator	Site Manager
Waste Co-ordinator	Site Manager
Environmental Co-ordinator	Site Manager
Temporary Works Co-ordinator	To be Appointed if required

Site Safety Co-Ordinator Duties:

1. Ensure that this Construction Phase Health & Safety Plan is available on site.
2. Ensure that a safety induction is delivered to all on site and that details are recorded.
3. Ensure that risk assessments and method statements are developed for all task activities and are communicated to those likely to be affected by the works.
4. Ensure that no subcontract works commence without the prior approval of risk assessments and method statements.
5. Ensure that permits to work are issued in relation to high-risk activities in accordance with the IRS Safety Management System.
6. Ensure that the emergency telephone contact list is displayed in an easily accessible area.
7. Ensure that remedial actions identified from safety inspections or audits are implemented within the required time scale.
8. Establish hearing protection zones when the noise is likely to exceed the upper exposure action level of 85 dB(A).
9. Ensure that the effects of vibration have been assessed for activities and that suitable and sufficient controls are implemented to reduce this exposure when it exceeds the daily exposure action value.
10. Ensure that the arrangements for consultation are implemented and when necessary improved or otherwise reviewed.
11. Ensure cutting exclusion zones are set up for the cutting Structerm boards
12. Ensure Hot works permits are issued each day

Fire Safety Co-Ordinator Duties

1. IRS shall ensure that the location of the sites fire alarms and firefighting equipment is brought to the attention of all operatives and site staff. All fire alarms must remain live for the duration of the project wherever possible, however, where this cannot be achieved and alarms are required to be temporarily covered due to the nature of the works, the Principal Contractor must be diligent and ensure that all temporary covers are removed at the end of each shift.

2. Emergency procedures and means of escape; emergency arrangements and procedures shall be clearly discussed at the time of site induction and arrangements for this shall be displayed on site with the intent to avoid confusion in the event of an emergency. The Principal Contractor is to ensure Traffic Management

2.4 Management Responsibilities

Plan includes space for emergency services and does not interfere with emergency services access.
Emergency procedures must contain details of evacuation of the building and from working at height.

3. Ensure that all works are carried out in accordance with the FPA guidance document "Fire Prevention on Construction Sites".
4. Ensure that the fire checklist or equivalent is completed, and all necessary remedial actions completed thereafter.
5. Ensure that adequate arrangements are made for the storage of flammable and highly flammable solids, liquids and gases. No storage of such items is to be left in the work areas.
6. Ensure that trial evacuations are undertaken following any significant change to the arrangements for emergencies.
7. Ensure that the muster point for fire and other emergencies is clearly identified.

Waste Co-ordinator

8. To ensure that sufficient projected waste is gathered and removed daily by use of company van.
9. To ensure that waste transfer notes must be completed for each consignment and retained on site until completion and thereafter for transmission to the regional fixed office.
10. To ensure that only licenced waste carriers transport waste from site and a copy of their registration certificate is retained on site.
13. To ensure that adequate arrangements are made for the segregation of waste either at site or by arrangement with the appointed waste management contractor.
14. To ensure that materials are procured adopting a just in time philosophy.
15. No waste to accumulate at the work area or in any neighbouring properties.

Environmental Co-ordinator

16. To ensure all contractors are aware of environmental protection and waste management control procedures in operation on the site.
17. To ensure that local authority environmental protection services are informed in advance of any works likely to result in a noise nuisance to surrounding residential properties.
18. To ensure that statutory consents are obtained from local authorities in respect of any temporary obstruction to public rights of way, e.g. scaffolding, cabins etc.
19. To ensure that freshwater drain points are identified and considered with respect to potential contamination from proposed activities involving substances likely to be hazardous to the environment.
20. To ensure that sensitive groups are considered in respect of all aspects of work likely to pose an adverse impact and lines of communication are established and maintained.
21. To ensure that any project environmental targets are measured, and all environmental incidents are reported to the Health & Safety Officer.

2.5 Monitoring and Review of Health and Safety Performance

Site Supervisory Monitoring

Visual safety inspections will be undertaken by the IRS Site Manager on a weekly basis.

Health & Safety Department Health and Safety Inspections / Audits

The IRS Safety Officer shall carry out health and safety inspections on a monthly basis, or on request, and produce a report on the findings together with the actions required and timescales for improvement.

When an immediate and significant risk to safety is discovered, the Health & Safety Officer shall issue a work suspension notice, prohibiting further affected works until the situation is resolved to their satisfaction.

Boundaries and Access

Care must be taken to minimise disturbance to the surrounding areas during the course of the works.

Review of Health & Safety Performance

Health and safety performance generally and the results of health and safety inspections shall be discussed at the IRS site team meetings and included as a report item on Client progress reports for discussion at Site Team meetings.

2.6 Regular Liaison Between Parties

Regular progress meetings shall be attended by the Site Team at which health and safety shall be an agenda item.

Where necessary additional technical meetings shall be held to discuss items in detail and provide resolution to technical issues arising.

2.7 Consultation with the Workforce

IRS is committed to effective consultation with the workforce on this project and have selected the following methods of consultation:

1. Induction Training Q&A Session following all site inductions – IRS & Subcontractors.
2. Two weekly toolbox talks.
3. Open door policy for all persons on site to raise concerns or suggest improvements in support of health and safety performance.

2.8 Exchange of Design Information Between Parties

Where, for whatever reason, substantial changes to the design are necessary which affect the method of execution, the timescale for completion or the resources required, then the Principal Contractor shall advise the Principal Designer accordingly.

The Principal Designer shall then, after discussions with the Site Team, agree the necessary changes to the Construction Health & Safety Plan, with the Principal Contractor. Work shall not proceed in the interim period, unless so agreed by the Principal Designer.

Design information including information on residual risks has been prepared by the Designers engaged on the project, which shall if necessary be discussed in detail at the regular technical meetings.

The information contained within the design risk assessments shall be made available to all specialist subcontractors engaged on the project.

2.9 Design Changes During the Construction Phase

Any design changes will be discussed in advance of any further works progressing.

2.10 Exchange of Health and Safety Information Between Parties

Regular meetings shall occur, at which health and safety shall be an agenda item.

When the results of risk assessments show a requirement for interface between contractors or IRS resources, then a co-ordination briefing shall take place prior to the works commencing. Each morning the site manager will have a take 5 briefing with the contractors this will ensure all parties know exactly what is going on within the project.

2.11 Site Security

The site must be made secure at the end of each working day with no unauthorised access during the works. Any skips on site must be made secure when the contractors are not on site. Materials must be safely stored on site and welfare facilities must be always made secure from unauthorised access, scaffold ladder access must be closed off at the end of each working day with a ladder lock.

2.12 Training

Site Induction Training

All persons working on site shall attend the site-specific induction prior to undertaking any works. This rule will apply to all persons including visitors, who may receive an abridged induction if they are always accompanied on site by a member of the IRS Site Team.

The induction presentation shall include as a minimum the following information:

- IRS Basic Site Rules
- Client Specific Site Rules
- Emergency Procedures
- Housekeeping
- Council Site Rules
- Language

Records of induction training shall be maintained and filed with copies of relevant training.

Toolbox Talks

Toolbox talks shall be held on a two-weekly basis as a minimum. Toolbox talks will be recorded on the IRS Toolbox Talk Register.

Training in the use of Plant and Equipment

All operatives using specialised equipment will be qualified or have receive training in its safe use and instructed regarding the restrictions imposed on the times and locations it may be operated. IRS shall ensure that all construction plant operating on site is only operated by fully trained operators who have proof of training, e.g., CSCS / CPCS or similar. Such records will be reviewed and retained on site for the duration of the relevant activity.

2.13 Site Welfare Facilities

Site welfare facilities shall be established and maintained in accordance with the following schedule:

Location TBC

Facility	Description of Arrangements
Toilets	Male and Female At the above location
Washing Facilities	At the above location
Canteen	At the above location
Boiling Water	At the above location
Drinking Water	At the above location
Drying / Changing Facilities	At the above location's

2.14 Accident and Near Miss Reporting and Investigation

All accidents and near misses shall be recorded on site and investigated to identify causes and actions for the prevention of any recurrence.

In addition to any IRS or Client accident reporting procedure, the following actions will be taken:

Action by Site	Action by H&S Consultants
Notify HSE by telephone immediately (major incidents only, record date and time)	Complete F2508 and forward to HSE
Notify IRS Health & Safety Officer	Complete investigation
Complete the Accident Book	
Complete the IRS Accident / Incident Report Form	
Instigate Client Specific Reporting Procedures	
Schedule accident review panel in accordance with Accident Investigation Procedure	

2.15 Production and Approval of Risk Assessments and Systems of Work

Prior to the commencement of any task activity on site, a suitable and sufficient assessment of risks shall be developed, together with any method statement required to control the sequence of the works.

Subcontractor risk assessments and method statements shall be appraised prior to the commencement of the works by the completion of the IRS Risk Assessment and Method Statement Appraisal Form.

Method statements shall require the following as a minimum:

- Description of the works to be undertaken.
- Dates and hours of work.
- Supervision level and names supervisor(s).
- Work equipment to be used including works at height equipment.
- The operational sequences to ensure the works are undertaken safely.
- Resource levels.
- Personal protective equipment requirements.
- Emergency procedures.

2.16 Site Safety Rules

- All injuries must be reported and treated, including minor injuries to the site manager responsible for the works.
- PPE will only be specified as the last means of control after avoidance and substitution have been eliminated.
- Safety equipment, where required, must be worn, examples: eye protection when chipping, grinding using cartridge tools etc.
- Hearing protection must be worn in mandatory hearing protection zones established by the site management team.
- You must visually inspect all items of work equipment **PRIOR** to commencing your operation to ensure that they are fit for their intended purpose. Defective items **MUST** be removed from service immediately.
- You are working on a IRS site. It is the policy of this company, that when working on any of our sites, where there is risk of head injury, that a safety helmet must be worn. Refusal to co-operate could result in you being instructed to leave site.
- Ladders must only be used, as access to a place of work such as a scaffold and must not be used as a working platform.
- Stepladders shall not be used to undertake works at height, except when no alternative form of access is physically possible, and the risk assessment demonstrates that these are safe to use with respect to the work type and duration of works. Stepladders use is controlled by permit to work.
- COSHH Assessments must be available for all hazardous substances in use on site.
- Treat welfare with care and assist in keeping them clean and tidy.
- You must not interfere with electrical equipment. If defective, inform your supervisor, and have the equipment / tool withdrawn from service. Only qualified electricians will make repairs to electrical equipment.
- Keep accesses and entrances / exits clear of obstructions; do not store equipment / materials in front of fire exits, fire equipment and other safety facilities.
- Obey safety signs – these signs are displayed, for your and everyone’s health and safety.
- You have a responsibility to co-operate in maintaining safety measures, and a responsibility to ensure that you do not place any-one else at risk from your activities.
- High standards of housekeeping must be maintained at all times – waste materials must be removed progressively to designated holding points agreed by the Site Team. Storage of materials must only be within designated areas.
- If you discover a dangerous situation, report it to a supervisor immediately. Examples are machine guards, missing or defective, toe - boards, ladders, openings in floors, lift shafts, excavations, trailing cables, leaking airlines, trips etc.
- By **LAW** employers must ensure that every activity has a risk assessment undertaken which reduces known hazards to an acceptable level.
- Risk assessment is not a paper exercise. It affects everyone at work by giving direct instruction regarding the control measures to be undertaken followed in any given situation.
- Risk assessments must be fully in place before any work activity is permitted to progress on site.
- Asbestos is a silent killer that may take 15 – 60 years to be diagnosed. If you suspect a material to be asbestos Stop working in that area and report to the Site Manager immediately.
- Dust must be adequately controlled on site.
- Smoking is only permitted in designated smoking areas.
- Mobile phone use is not permitted anywhere on site.
- Alcohol and un-prescribed controlled medications are not permitted at any time on site.

2.17 Activities Controlled by Permits to Work

Given the high-risk nature of the following categories of work, a permit-to-work system shall be adopted:

- Hot Works
- Work on Electrical Equipment
- Use of Ladders and Stepladders

These requirements are in addition to and not in place of any specific Client requirements.

2.18 Information for Site Display

The following information shall be displayed legibly on site and shall be reviewed and revised to take account of any significant project changes:

2.19 Selection of Subcontractors

Subcontractors shall only be appointed when approved following an assessment of competence by IRS. The assessment of competence shall be based on CDM2015.

Section 3 – Emergency Procedures

3.1 First Aid Arrangement- IRS is the nominated first aider for the project.

Maximum No. of Persons on Site	20/ works will be carried out at the following locations below.
	Compound / Welfare arrangements as per section 8
First Aider(s)	IRS Site Manager/Supervisor

3.2 Location of Nearest A&E Department

Name	Royal Infirmary of Edinburgh
Address	51 Little France Crescent, Old Dalkeith Road, Edinburgh, EH16 4SA
Contact No.	01315361000

3.3 Fire Plan

Method(s) of Raising Alarm	Klaxon will be positioned on the scaffolding and at the site office
Fire Muster Point	Site Office
Fire Marshall(s)	Site Manager

Fire Action

- In the event of discovering fire, the person discovering shall immediately raise the alarm. Work will stop immediately.
- All persons will leave the workplace by the agreed route/exit and go to the fire assembly point.
- The person discovering the fire should also alert the IRS Site Manager.
- Emergency services shall be alerted immediately by the Site Team or person discovering the fire by dialling 999.
- A check will be made against the Signing In / Out Register to ensure all personnel are accounted for.
- Information on persons unaccounted for shall be passed to the relevant fire marshal or directly to the emergency services personnel.

Fire Plan Drawing

The arrangements for escape shall be contained within the site layout drawing prepared in support of this plan and communicated to all persons at induction and displayed on site at each exit point.

Mandatory Fire Action Plan Signage

Mandatory fire action plan signs shall be affixed to the exit points of each construction work location.

Fire Drills

To be done periodically throughout the job to ensure sounding equipment is functioning correctly.

Fire Risk Assessment

A specific fire risk assessment shall be developed for the project at commencement of the works where works create additional risk and will be revised as necessary to take account of changes as the project is constructed.

3.4 Emergency Telephone Contact List

Contact Name	Contact Number
Health & Safety Officers	
Police	999
Ambulance	999
Fire Service	999
Electricity (Power Systems)	0845 272 7999
Gas (Transco)	0800 111 999
Water (Scottish Water)	0845 600 8855
Scottish Environmental Protection Agency	0800 80 70 60

Section 4 – Arrangements for Controlling Significant Risks

4.1 Delivery and Removal of Materials and Work Equipment

All materials shall be delivered with an effort made to avoid disruption to the neighbours. Vehicles shall only reverse under the supervision of a banksman suitably trained for these purposes. Transportation of materials shall be dependent on the final location to avoid unnecessary manual handling. When the transportation of materials is undertaken in publicly accessible areas then a banksman shall be in attendance to ensure that members of the public are effectively segregated during these operations.

4.2 Services

Under no circumstance will live electrical working be permitted on or near any systems and equipment on any project. Safe and proper electrical isolation procedures, including testing to prove dead and “locking off”, must be designed, put into effect and always maintained and must only be carried out by qualified personnel, who have the necessary knowledge, skills and experience. All risk assessments, method statements and all other relevant documentation i.e. permit to work systems must be in place, signed and approved, prior to any works commencing.

4.3 Adjacent Land and Structure Use

IRS will give due consideration neighbouring land and structures. Where required, contact will be made in order to maintain safe conditions for all.

4.4 Stability of Structures

Where we identify the possibility of an unstable structure, we will stop work immediately and inform the Principal Designer. We will ensure the structure is made safe in accordance with the engineer’s recommendations prior to re-commencing the works. The potential for unstable structures will be considered in subcontractor risk assessments and method statements where applicable.

4.5 Prevention of Falls of Persons or Materials

Works at height within the project shall be adequately controlled in line with statutory requirements. Protection (crash decks) will be put in place above all door entrances. Good order shall be maintained on site at all times; materials shall only be stored within designated lay down areas and waste shall be brought to waste collection points. A clear path on site for access and egress shall be maintained at all times,

4.6 Temporary Ignition Sources

All works likely to create a temporary ignition source shall be subject to the IRS Hot Works Permit to Work.

4.7 Work on or Near Fragile Materials

Risk assessments and method statements will be used for all site activities where works are expected on or near fragile materials.

4.8 Control of Lifting Equipment

Lifting equipment shall be subject to test and examination as required by LOLER.

4.9 Maintenance of Plant and Equipment

All plant and equipment shall be inspected and maintained in accordance with the IRS procedure satisfying the requirements of the provision and use of work equipment. Records of daily inspection and maintenance shall be retained on site.

4.10 Cutting exclusion zones

Hot Works (Temporary Ignition Source) Strutherm panels are cut using Stihl saws or grinder's which will require hot works permits as well as safe cutting stations within the confines of the garden areas of the properties IRS are exploring other cutting methods that do not require the use of Stihl saws or grinders that generate sparks

4.11 Traffic Routes and Segregation of Vehicles and Pedestrians

An indicative Traffic Management Plan (including management of safe pedestrian routes) to be agreed prior to commencement of works. Limited space for parking within the area, TMP will outline areas for parking. TMP will be displayed on site and explained at induction.

4.12 Storage of Materials

Materials shall only be stored within the designated material storage areas within the site confines.

4.13 Asbestos

Asbestos will be controlled in line with statutory requirements. Competent subcontractors will be appointed where any work with asbestos is required. No works can commence in a building built before 2000 without a full Refurbishment & Demolition Survey. Operatives will have Asbestos Awareness Training.

4.14 Contaminated Land

Contaminated land will be dealt with using competent contractors. Ground Investigation Survey should be obtained prior to works.

4.15 Manual Handling

Manual handling shall be avoided wherever possible using mechanical aids as per company risk assessment. No specific high-risk manual handling activities have been identified for these works. When manual handling is necessary, a specific assessment of risks shall be undertaken, and the works planned to minimise the risks associated.

4.16 Exposure to Hazardous Substances

IRS will ensure that COSHH assessments are available on site for all hazardous substances and articles prior to their use on site.

4.17 Noise and Vibration

Hand Arm Vibration

For IRS task activities the Site Manager will ensure that:

- When the exposure of any employee is likely to exceed the daily exposure action value (**EAV**) of **2.5 ms⁻²**, then steps are taken to reduce the exposure to the lowest level reasonably practicable.
- The exposure limit value (**ELV**) of **5.0 ms⁻²** is not exceeded. If the ELV is exceeded, identify the reasons for this and modify existing or implement new controls as necessary to prevent further occurrences of exposure exceeding the limit value.
- **Monitoring will be undertaken, and exposure recorded accordingly.**

Noise

Notwithstanding the general requirement of the NAWR that require the lowering of noise levels to the lowest level reasonably practicable by means other than protective equipment, additional actions necessary are dependent on the noise levels and the IRS site manager will:

- Ensure that when the lower exposure action value of **80 dB(A)** is reached, those on site must be informed of the risks to hearing and provided with hearing protection should they so desire it.
- Ensure that when the upper exposure action value of **85 dB(A)** is reached, those on site must be informed and mandatory hearing protection zones (indicated by signage) are established. The wearing of hearing protection within such zones is mandatory and must be enforced by the IRS site management team.

Section 5 – Schedule of Risk Assessments and Method Statements

5.1 Schedule of IRS Work Packages

Ref No.	Task Description	Date RAMS Completed	RAMS Completed by Who	RAMS Approved by Who
5.1.1	Install EWI	IRS		
5.1.2	Install new roofs	IRS		
5.1.3	Install Scaffolding	Clyde Scaffolding		
5.1.4	Carry out Asbestos Surveys	enviraz		
5.1.5	Install new loft insulation, Cavity wall insulation	Fiberglo		
5.1.6	Install new kitchen and bathroom extractor fans	A McBeath electricals		
5.1.7	Install new windows + doors	IRS		
5.1.8				
5.1.9				
5.1.10				
5.1.11				
5.1.12				
5.1.13				
5.1.14				
5.1.15				
5.1.16				
5.1.17				



5.2 Schedule of Subcontractor Work Packages

Ref No.	Task Description	Date RAMS Completed	RAMS Completed by Who	RAMS Approved by Who
5.2.1				
5.2.2				
5.2.3				
5.2.4				
5.2.5				
5.2.6				
5.2.7				
5.2.8				
5.2.9				
5.2.10				
5.2.11				
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5.2.16				
5.2.17				

Section 6 – Information for Inclusion Within the Health and Safety File

6.1 Information to be Produced for Inclusion Within the Health and Safety File

In accordance with the requirements of CDM2015, the following information shall be produced for inclusion within the health and safety file by IRS:

- List of addresses.
- Maintenance and cleaning arrangements for all materials used on the works.
- Any unusual services pipe or cable runs which could cause a hazard, including isolation information, including alterations.
- Any hazardous materials in unusual places (e.g. encapsulated asbestos containing materials).
- Any unusual construction features which could cause a hazard during demolition works (e.g. post-tensioned reinforced concrete).
- Additional relevant information.
- Material Suppliers and manufacturers.
- Subcontractor information and contacts.
- Guarantees, warranties, etc.

O&M Manual

- ***As built drawings in agreed format***
- ***Manufacturers instructions, product data sheets, safety data sheets or drawings***
- ***Manufacturer and supplier contact details***
- ***Copies of insurance backed guarantees for all properties***
- ***Copies of system manufacturer warranties for all properties***
- ***Fire, gas and electrical certificates (inc. pre and post certificates for all properties)***
- ***Copies of pull out tests***
- ***Copies of asbestos surveys***
- ***Completion certificates for all properties***
- ***Planned Maintenance schedule***
- ***Confirmation of defects period***

6.2 Responsible Person

The person responsible for the collation and submission of the health and safety file information is IRS. The bulk of the H&S file will be provided before practical completion of the works.



Section 7 Principal Designers Pre-Construction Information and Design Risk Assessment

2



Section 8 – Site Layout Plans / Sketches



Section 9 – Asbestos Refurbishment & Demolition Survey Report



Section 10 – F10

