

RISK ASSESSMENT 017

Department	Place	Unit/Section	Waste and Recycling Collections
Date of assessment	18 th February 2026	Assessor(s)	Mark Stanton/W Birse/ I Urquhart/R O'Neill
What is the activity?	Glass Collections Via Blue Box	Where is the activity carried out?	Public Highway

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom?	Action by when?	Done
Loose and broken glass	Drivers and loading staff due to broken glass in containers and protruding from boxes, potential risk of cuts abrasions etc.	Loaders to assess each box where required to ensure glass is contained within box and also to ensure the handling of loose glass reduced to absolute minimal levels, special gloves provided as part of PPE. Loaders to stand out-with the danger zone whilst glass being recycled in vehicle. Full PPE to be worn at all times.	Improved PPE glove provision. Replenish vehicle First Aid Kit. Supply list of First Aiders to collection crews.			
Overloaded and Heavy Boxes	Loaders due to weights being lifted above recommended weights, musculoskeletal injuries	Ensure manual handling procedures and safe working practices are fully in place for all lifting/emptying of boxes, safe systems of work and capabilities taken into account. Loaders operatives to assess each lift to	Continuous reviewing of collection methods following any incidents or near misses. Manual Handling Training. Reversing Assistant Training			

		ensure weight not excessive, max weight limitations of 22kg to be observed. I,E One box.				
Glass Spillage on vehicle and road surface	Loaders due to incorrect lifting procedure/manual handling techniques, potential cuts.	Ensure all spillages are cleared correctly and road surface is left clear. No loose product left on lifting equipment. Full PPE to be worn at all times.				
Glass Splinters	Loaders from broken glass/splinters whilst emptying boxes into hopper, potential risk of eye injury.	Provision of eye protection and hand protection (Eye protection and Gloves) for all staff. Eye protection to be worn always whilst collecting. Protective (specialist)gloves provided for all staff involved.				
Noise Exposure	Drivers and loaders from noise exposure related to glass deposits in hopper	Ear defenders made available for all staff to reduce risk of noise exposure. Operative to use ear defenders when emptying assistance bin into vehicle hopper.				
Returning recycling box to collection point	Pedestrians. Trip hazard	Crews instructed to return boxes to collection points	Further training on box returns to collection points. This training is to highlight issues being experienced by pedestrians. Awareness on increased cycle lane adoption and usage.			

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Customer complaints concerning noise.	Collection crew	Advising on route starting points. Later collections am.	Review start times and complaint levels.			

Manager's name	Mark Stanton	Signature	<i>M Stanton</i>
Date	18 th February 2026	Assessment review date	February 2027

Are other specific risk assessments required?

Asbestos	☐	Control of Substances Hazardous to Health	☐	Display Screen Equipment	☐
Electricity	☐	Fire Safety	☐	Lone Working	☐
Manual Handling	☒	New and Expectant Mothers	☐	Noise	☒
Personal Protective Equipment	☒	Stress Management	☐	Vibration	☒
Work Equipment	☒	Workplace Health, Safety and Welfare	☒	Working at Height	☐