

## Appendix 2

### Council Street Nameplate Specification

The City of Edinburgh Council currently has a number of plate variations that are required on a regular basis. These are noted below:-

- Variation 1 – Black lettering on a white non reflective background  
0.5 inch black border  
3.5 inch or 2 inch lettering, Kindersley font  
Single (6 inch deep) or double (12 inch deep) line plate
- Variation 2 - White lettering on traffic blue non reflective background  
0.5 inch white border  
3.5 inch or 2 inch lettering, Kindersley font  
Single (6 inch deep) or double (12 inch deep) line plate
- Variation 3 - White lettering on black non reflective background  
0.5 inch white border  
3.5 inch or 2 inch lettering, Kindersley font  
Single (6 inch deep) or double (12 inch deep) line plate

Plates greater than 12 inches in depth and other variations of plates may be required on occasions, Where this is the case, the City of Edinburgh Council will require the chosen contractor to provide a quotation before works commence for the required sign based on the individual requirements.

Diagrams 1 and 2 below illustrate the basic specifications for single and double line plates.



### Plate Specification

The specifications for die pressed aluminium plates are as follows:-

- 11 gauge aluminium plate with rounded corners
- Drilled 0.25 inch holes for fixing at specified distances (see drill hole specification)
- The reverse of the sign should be coloured either aircraft grey or black
- Standard plate depths should be 6 inches for a single line plate and 12 inches for a double line plate
- Multi line plate depths may be requested
- Standard plates should have either white, traffic blue or black non reflective background
- 0.5 border, either black or white as required
- Maximum plate length should be 79 inches

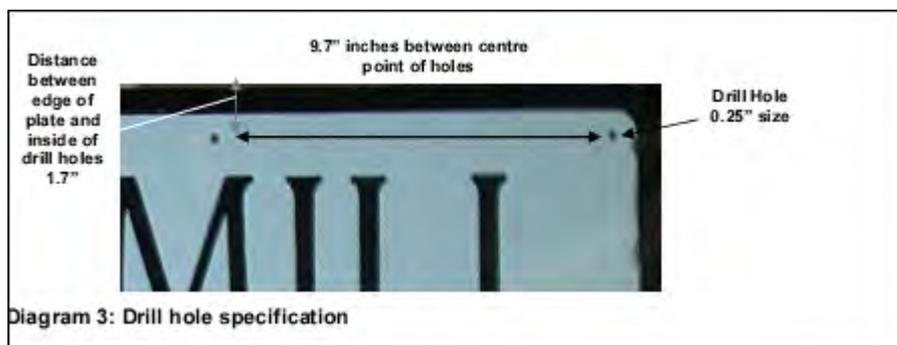
### Lettering Specification

- The specification for the lettering on standard plates is as follows:-
- Standard lettering on die pressed aluminium plates – 3.5 inch Kindersley
- 2 inch Kindersley lettering may be required for some plates
- Lettering should be either black or white depending on the plate
- The minimum spacing between the words should be 40% to 50% of the letter height. The end spaces to the border should not be less that would apply if the border were the vertical stroke of an adjacent word except where some reduction in end spaces may be satisfactory if the lane consists of a single word or is the longest line of several. Top and bottom borders should not be less than 50% of the letter height and the spacing between the lines no less than 40% of the letter height.

### Drill Hole Specification

The plates require to be pre drilled to enable our contractor to erect the plates directly to the walls/frames. Diagram 3 illustrates the specification for plate holes. The following additional information applies:-

- The drill hole should be 0.25 inches in diameter
- The distance between the edge of the plate and the inner edge of the drill hole 1.7 inches only on top and bottom of the plate. Distances from side edges of the plate is variable but should be equal distance from each edge.
- The distance between each drill hole should be 9.7 inches.
- Drill holes should be in batches of 4, 6, 8 or 10 per plate.

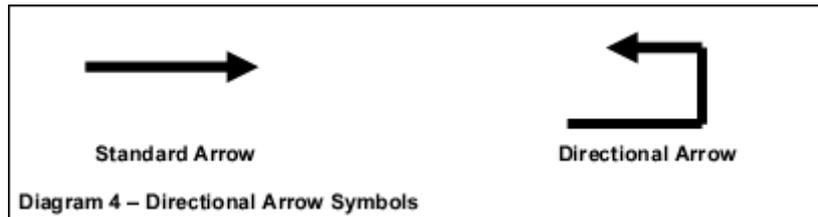


### **Additional Requirements**

There are a number of additional items which are required on occasion for incorporation into the signs. There are detailed below:-

### **Direction Arrow Specification**

Directional arrows may be required on occasion for signage. Where this is required the contractor would be supplied with an indication of the arrow form required and the lettering size and specification as in Diagram 4.



### **No through Road Sign Specification**

The council may request the addition of a no through road symbol on the signage ordered. Where this is required, it will be clearly marked on the request document and should be completed as per this specification. There are permitted variants. The blue panel need not extend to the edge of the nameplate. The black border may be omitted dependant on the methods and processes used. It is expected that the variations will be made by the contractor appropriate to the sign depth requested. No requests will be made by the council for no through road symbols on signs greater than 12 inches deep. Diagram 4 illustrated the required format.



### Appendix 3

#### Cast Aluminium Plate Specification – Black on White / White on Black

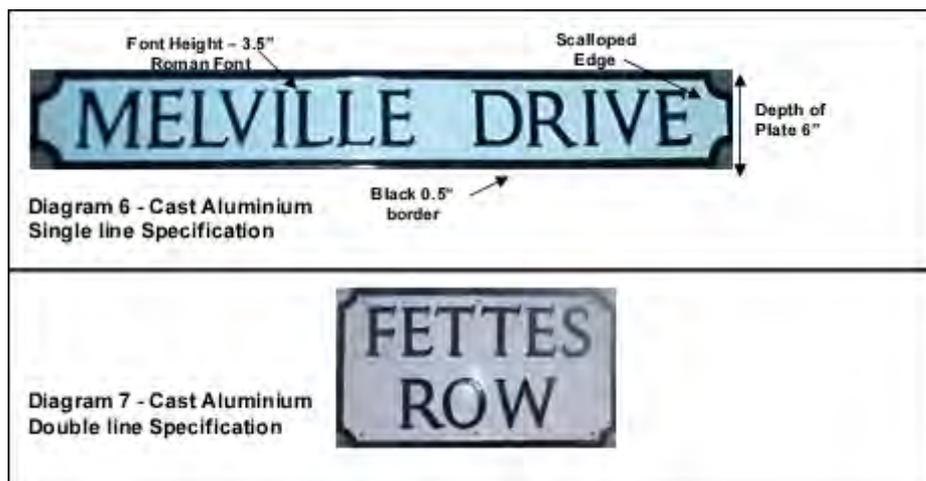
The City of Edinburgh Council currently has 2 plate variations that are required on a regular basis as noted below:-

Variation 1 – Black lettering on a white non reflective background  
0.5 inch black border  
3.5 inch Roman lettering

Variation 2 - White lettering black non reflective background  
0.5 inch white border  
3.5 Roman lettering.

Plates greater than 12 inches in depth and other variations of plates may be required on occasions. Where this is the case, the Council will require the chosen contractor to provide an estimate for the required sign based on the individual requirements.

Diagram 6 and Diagram 7 illustrate the basic specifications for cast aluminium plate.

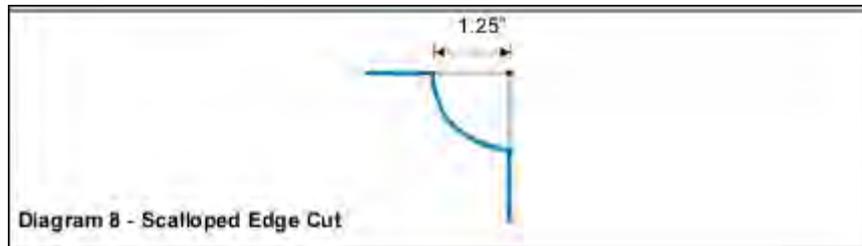


#### Plate Specifications

- The specification for cast aluminium plates is as follows:-
- Maximum 5/16 inches (0.3150) thickness – lettering and border
- Minimum 5/32 inches (0.1575) thickness – background area
- Drilled 0.25 inch holes for fixing at specified distances
- Reverse colouring of signs must be black
- Standard plate depths – 6 inches (single) or 12 inches (double) line plate
- Multi line plate depths may be requested
- Depending on the plate, either black or white non reflective background
- 0.5 inch border – either black or white as requires
- Maximum plate length up to 79 inches
- 1.25 inch scalloped edges

### Scalloped Edge Specification

The specification for the scalloped edge can be found in Diagram 8. The cut should be 1.25 inches and each edge should be symmetrical. The border on each of the plates should be continuous around the plate, including around the scalloped edge, at a width of 0.5 inches.



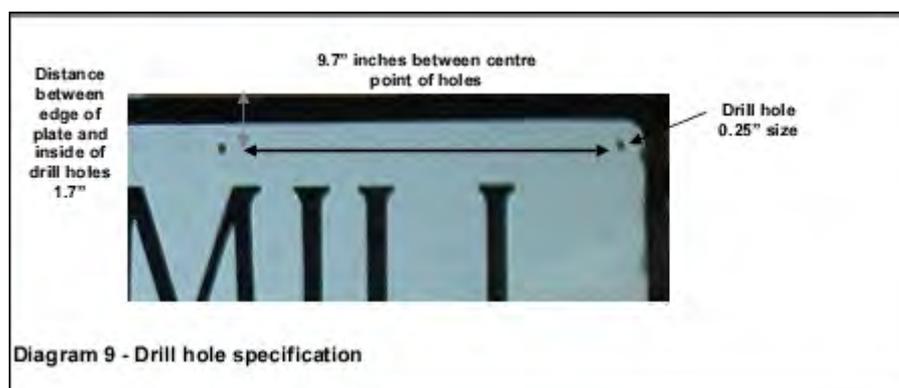
### Lettering Specification

- Standard lettering on plates 3.5 inch Roman
- Black or white lettering colour as required
- Additional features may be required – direction arrows, no through road signs
- The minimum spacing between words should be 40% to 50% of the letter height. The end spaces to the border should not be less than would apply if the border were the vertical stroke of an adjacent word. Top and bottom borders should not be less than 50% of the letter height and the spacing between the lines not less than 40% of the letter height.

### Drill Hole Specification

The plates require to be pre drilled to enable our contractor to erect the plates directly to the walls/frames. Diagram 9 illustrates the specification for plate holes. The following additional information applies:-

- The drill hole should be 0.25 inches in diameter
- The distance between the edge of the plate and the inner edge of the drill hole 1.7 inches only on top and bottom of the plate. Distances from side edges of the plate is variable but should be equal distance from each edge.
- The distance between each drill hole should be 9.7 inches.
- Drill holes should be in batches of 4, 6, 8 or 10 per plate.

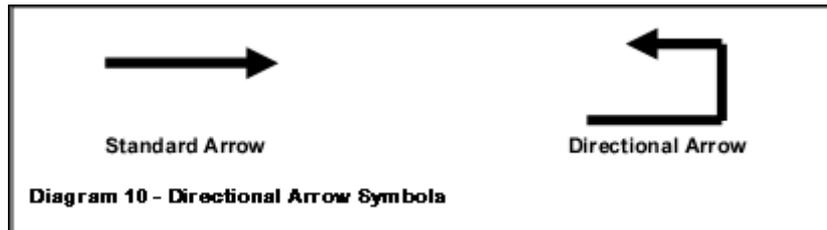


### **Additional Requirements**

There are a number of additional items which are required on occasion for incorporation into the signs. There are detailed below:-

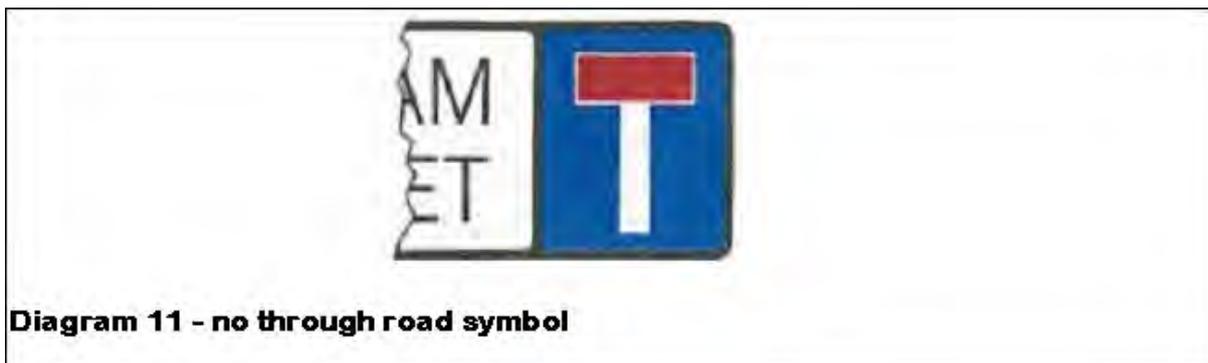
#### **Direction Arrow Specification**

Directional arrows may be required on occasion for signage. Where this is required the contractor would be supplied with an indication of the arrow form required and the lettering size and specification as in Diagram 10



#### **No through Road Sign Specification**

The council may request the addition of a no through road symbol on the signage ordered. Where this is required, it will be clearly marked on the request document and should be completed as per this specification. There are permitted variants. The blue panel need not extend to the edge of the nameplate. The black border may be omitted dependant on the methods and processes used. It is expected that the variations will be made by the contractor appropriate to the sign depth requested. No requests will be made by the council for no through road symbols on signs greater than 12 inches deep. Diagram 11 illustrated the required format.



## Appendix 4

### Cast Aluminium Plate Specification – Gold on Black

#### Plate Specification

The specification for plates is as follows:-

- Maximum 5/16 inches (0.3150) thickness – lettering and border
- Minimum 5/32 inches (0.1575) thickness – background area
- Drill holes – counter sunk as required
- Reverse colour of sign must be black
- Standard plate depths – 5 ¼ inches
- Black non reflective background
- 0.75 inch gold border
- Maximum plate length up to 79 inches
- Plate depth 5.1 inches
- Plate border 0.7874 inches
- Street sign shape – ends colonial

#### Lettering Specification

- Font – Ariel Black
- Standard lettering on plates 2.3622 inch height
- Lettering width approximately 1.6 inches
- Gold paint lettering
- The minimum spacing between words should be 40% to 50% of the letter height. The end spaces to the border should not be less that would apply if the border were the vertical stroke of an adjacent word. Top and bottom borders should not be less than 50% of the letter height and the spacing between the lines not less than 40% of the letter height.

Example of plate



#### Manufacturing Timescales

For a standard order, pressed signs should be received within 21 days of an order being submitted and cast signs within 42 days. At times, urgent orders may be submitted for small batches of pressed signs which should be received within 10 days.