

59352 Agency Staffing for Internal and External Communications

2025/26 Actuals and Outturn Forecast

Please note that the Council's contracted agency calculates a temporary worker's time in hours. As such, the following response is given in hours worked. The number of hours a temporary worker works in a day varies, depending on requirements and agreed contractual hours. For reference, a typical Council standard working week (Monday to Friday) is 36 hours.

Provide the total number of days a temporary worker was employed via an agency for the communications roles defined above from 6 April 2025 to the date of this request.

Total hours worked is 2,350.01.

Provide the council's current projected year-end outturn for the total number of agency days for these roles for the full 2025/26 financial year (ending 31 March 2026).

Current projected year-end of total number of agency hours for these roles for full 2025/26 year is 3,776.91.

Provide a breakdown of these days (actual and forecast) by job grade or title (e.g., Communications Officer, Senior Communications Officer, Communications Manager).

Roles	25/26 Actual hours	Forecast hours
Communications (campaigns) Officer	551.55 hours	304.5 hours
Digital Communications Assistants	1,798.46 hours	1,022.4 hours

2026/27 Planned Requirements

Provide the total number of days currently budgeted or forecasted for agency-provided communications staff for the 2026/27 financial year.

Provide a breakdown of this requirement by job grade or title.

Financial Qualifier: Note that I am requesting the currently held financial forecasts and draft budget allocations for 2026/27 as they exist at the time of this request. If these forecasts do not yet segment requirements by specific job title, please provide the department's overall forecasted budget or total 'headcount days' for temporary agency workers within the communications function.

The Council's budget for 2026/27 has not yet been agreed by committee. Therefore, we are unable to give the overall forecasted budget for 2026/27.