

58482 Out-of-Hours / Emergency Duty Team Service for Children and Adult Social Care

I request information about your Out-of-Hours / Emergency Duty Team (EDT) service for Children's and/or Adults Social Care.

I would appreciate data for the current financial year (2025/26) and, where readily available, the previous year (2024/25).

Section 1 — Service Structure and Coverage

Please confirm whether the local authority operates its own Out-of-Hours / Emergency Duty Service (EDT) for Children's Social Care, Adults Social Care, or both.

The City of Edinburgh Council operates its own Emergency Duty Service for both Children's Social Care and Adults' Social Care. The Service also provides cover for East Lothian and Midlothian Councils.

If not directly operated, please identify the organisation providing the service (e.g. NHS Trust, shared service, or contractor) and the contractual arrangement.

Not applicable.

Please describe the structure of the EDT, including job titles and number of FTE posts by grade or role.

The structure is:

1.6 FTE Access and Emergency Social Care Services Manager

6.0 FTE Senior Practitioners

2.0 FTE Business Support Officers

Please specify which teams or functions are integrated (e.g. Children's, Adults, AMHP, Housing).

The Team is a standalone service and is not integrated with any other Service or Team. The Team's function is to provide social work services to both adults, children and their families out with normal working hours

Please confirm whether EDT staff work primarily from a designated base, from home, or through a hybrid arrangement.

The Team operates on a hybrid model, with at least one member of staff office based on each shift, the exception being night shift, which is operated from home.

Section 2 — Staffing and Pay

Please provide details of EDT staffing, including:

- job titles and grades; copy of the structure;
- whether sessional/bank staff are used and their pay rates;
- details of any Out-of-Hours/Unsocial Hours or standby allowances (including method of calculation and whether sessional/bank staff also receive these);

- any market supplements or retention payments applied to EDT roles; and
- whether staff receive time off in lieu (TOIL), overtime, or other additional compensation.

• **job titles and grades; copy of the structure –**

1.0 FTE Access and Emergency Social Care Services Manager (Grade 11)

0.6 FTE Access and Emergency Social Care Services Manager (Grade 10)

6.0 FTE Senior Practitioners (Grade 8)

2.0 FTE Business Support Officers (Grade 4)

• **whether sessional/bank staff are used and their pay rates -**

Sessional staff are used and all paid within the Grade 8 Spinal Column points.

• **details of any Out-of-Hours/Unsocial Hours or standby allowances (including method of calculation and whether sessional/bank staff also receive these) -**

Unsocial hours are paid using calculations outlined in the City of Edinburgh Modernising Pay Handbook (implemented October 2010). These also apply to sessional staff.

• **any market supplements or retention payments applied to EDT roles –**

No

• **whether staff receive time off in lieu (TOIL), overtime, or other additional compensation –**

Permanent staff can request TOIL and overtime

Section 3 — Rota and On-Call Arrangements

Please provide a copy or outline of the current EDT rota and on-call arrangements, including shift hours, number of staff per shift, management cover, and handover process.

Rota:

Mon – Thursday: 3 Senior Practitioners on back shift;

Friday - Sunday: 4 Senior Practitioners on back shift;

Saturday – Sunday: 4 Senior Practitioners on day shift

Sunday – Sunday: 1 Senior Practitioner on night shift

Section 4 — Finance and Budget

Please provide:

The total annual budget allocated to the EDT service for the current and previous financial year.

Approved budget for 2025/26: £1,006,068.73.

A breakdown of this budget by staffing, management, allowances, and commissioned elements.

All of the Budget is spent on staffing costs. The Service does not commission additional resources from its budget.

Any funding contributions from partner organisations (e.g. NHS, district councils, other Local Authorities if shared services, police).

East Lothian and Midlothian contribute, based on the population of each Council area.

Any known efficiency or savings targets applied to the EDT service.

There were none in 2025/26.

Section 5 — Performance and Future Plans

Please provide:

A summary or copy of the most recent internal or external review, audit or inspection relating to the EDT service.

We do not hold this information.

The number of referrals or contacts handled by the EDT in the past 12 months (broken down by Children's and Adults if available).

Please refer to the extracted data below.



Any current proposals, consultation documents or business cases regarding future changes (or recent changes), restructuring or reorganisation (LGR?) of the EDT or OOH service.

The Service is currently part of the wider Review of Services within the Health and Social Care Partnership.