

Dear Owner/Occupier

### OVERHANGING FOLIAGE NOTICE

You have received this letter because it has been noted that there is foliage growing from your property that is considered to obstruct the road or pavement.

Under Section 91 of the Roads (Scotland) Act 1984 we, the Council, have a duty to ensure that such obstructions are removed as quickly as possible. We are empowered by that act to issue formal notice instructing any necessary work to be done by the responsible party, but we are always keen to avoid such legal action.

Therefore, I hope that, on receipt of this letter, you are able and willing to ensure that any overgrown foliage from your property is cut back to the appropriate degree. This would normally be, where applicable:

- To the line of the back of the pavement/verge
- 2.3 metres clearance above the pavement
- 5.4 metres clearance above the road
- provide a clear view of any traffic signs, street lights or traffic signals

At this stage, I would be grateful if you can let me know as soon as possible if you are able to carry out this work within the **next 28 days** as if not, we may have to take further steps to remove the obstruction including formal noticing and finally undertaking the works on your behalf and recharging for the works.

Please note that these letters are usually hand-delivered by our Inspectors to the address(es) they assume are responsible for the foliage. If you believe that this has been sent to the wrong owner, please can you let us know at the earliest opportunity by emailing [roadsoperations@edinburgh.gov.uk](mailto:roadsoperations@edinburgh.gov.uk)

**Operations Manager, Roads Operations**

14 Bankhead Avenue, EH11 4HD  
Tel: 0800 23 23 23 Email: [roadsoperations@edinburgh.gov.uk](mailto:roadsoperations@edinburgh.gov.uk)

If you are elderly and struggling to undertake this work, you may be eligible for support via Garden Aid, see [gardenaid@edinburgh.gov.uk](mailto:gardenaid@edinburgh.gov.uk) or call 0131 200 2300 to see if you are eligible.

If you require any further information or wish to discuss this matter further, please contact the Roads Operations team on 0800 23 23 23 or [roadsoperations@edinburgh.gov.uk](mailto:roadsoperations@edinburgh.gov.uk)

Yours sincerely

**Operations Manager - Roads Operations**

