

55333 Use and Impact of Publication Scheme

Usage and Access

How many times has your publication scheme or guide to information been accessed or downloaded in the past 12 months

112.

Do you collect any data on the most frequently accessed pages or documents within your publication scheme? If so, please provide this data for the same period.

No.

Are analytics (e.g. page views, downloads, search terms used) collected for the publication scheme? If so, please provide these if available.

No.

FOI Requests and Publication Scheme Exemptions

In the past 12 months, how many FOI requests did your authority receive in total?

For the period 29/05/24 to 29/05/25, we received 2,636 FOI requests.

In the same period, how many FOI requests were refused on the basis that the information was already available through your publication scheme (under Section 25 of FOISA)?

There are no records of the Council refusing a request under Section 25 and guiding the applicant to the publication scheme. We record, however, when we have applied Section 25 to a request in general.

If available, please provide this figure as a percentage of all FOI requests received.

N/A.

Do you provide requesters with direct links to the relevant parts of the publication scheme when refusing under Section 25?

We either link directly to the publication scheme, or we provide a link to the relevant ebpage or provide guidance to the applicant.

Maintenance and Updates

How often is your publication scheme reviewed or updated?

Reviewed every 3 years and updated as required.

When was the last review or update of your publication scheme conducted?

December 2023.

Proactive Disclosure Strategy

Does your authority have any internal targets or KPIs regarding proactive publication of information?

No, but proactive publication of information is encouraged.

Is there a dedicated team or officer responsible for managing the publication scheme? If so, please provide the job title(s) (not personal information).

This task forms part of the role of an Information Compliance Officer in the Information Rights and Compliance Team.