Client: Anne Whiteford

In relation to Crosswood Crescent, Balerno, EH14 7LX.

Please provide me with all documents and records, whether in hard copy or digital in relation to:-

The Policy in force as of 11th January 2024, in regards the inspection, maintenance and repair of the area at the above noted location.

Please refer to the guidance attached.

All records of inspection of the area at the above noted location from 1st January 2022 to date.

Please refer to the site history report attached – Condition Survey section. The inspection batch SW_CF2_BalernoWest1 is a walked inspection

All records of complaints in regards to the area at the above noted location from 1st January 2022 to date.

Please refer to the site history report attached – Customer Services section.

All records of repairs at the area at the above noted location from 1st January 2022 to date.

Please refer to the site history report attached – Maintenance Management section.

Confirmation of the number of inspections carried out at the above noted location on an annual basis.

All the inspections are listed in the site history report.