

EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS

SL144/1 Dean of Guild Court Minute Books

The minute or sederunt books of the Dean of Guild Court have always been in the possession of the City of Edinburgh but it is only recently, in the course of compiling a shelf inventory, that the City Archives have been able to bring together some of the volumes originally missing from the series.

There are still gaps in the series but whether this is due to missing volumes or that volumes simply were not kept for those years is unknown. There is evidence in the volume covering 1656–1667 that a volume did exist for the period 1646–1656, but is now missing. The gap between 1702–1735 may have been the result of bad record keeping, as the first entry in volume 10 refers to a decision to keep “the proceedings of the Court in said matters [to be] entered into a Minute Book”.

The Dean of Guild Court ceased to exist in 1975. Its building control functions were continued by the Building Control Committee of the District Council and the minutes series continues under this name.

The minutes dating from 1930 (Vol. 68) onwards were originally in lever arch files. They have now been re-boxed.

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| 1. | 1529 Apr 29 – 1557 Jun 19 | Includes acts and statutes of the burgh of Edinburgh 1529-1531. |
| 2. | 1566 May 17 – 1607 Apr 8 | No entries between 1602 and 1607. |
| 3. | 1602 Jul 27 – 1608 Apr 27 | Possibly a scroll copy of minutes missing from the above volume. Includes the name of the Dean of Guild and a list of his council members. Gives the oath of a burghess, the oath of a guildbrother and the prayer to be said before council meetings. In poor condition. Binding is a reused document. |
| 4. | 1613 Oct 3 – 1623 Jul 9 | |
| 5. | 1624 Jan 14 – 1646 May 27 | |
| 6. | 1656 Mar 26 – 1667 Sep 11 | There is evidence that a record of entries for 1650-1652 was contained in a Register of Bonds of Caution 1658–1682 that is no longer extant. |
| 7. | 1687 Jan 12 – 1695 Jan 1 | |
| 8. | 1695 Jan 2 – 1698 Dec 28 | |
| 9. | 1699 Jan 4 – 1702 Aug 12 | |
| 10. | 1735 Oct 3 – 1737 Aug 10 | |
| 11. | 1735 Oct 22 – 1736 Sep 29 | A more detailed version of SL144/1/10 above. Includes loose entries for Sep 8 – 29 1736. |
| 12. | 1737 Aug 17 – 1740 Jan 23 | |
| 13. | 1740 Oct 1 – 1741 Feb 25 | |

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| 14. | 1742 Oct 13 – 1743 Sep 21 | |
| 15. | 1743 Oct 12 – 1745 Jul 31 | |
| 16. | 1745 Aug 7 – 1748 Dec 21 | |
| 17. | 1749 Jan 11 – 1752 Jun 24 | Includes a record of processes borrowed at the rear of the volume, 1749–1752. |
| 18. | 1752 Jul 1 – 1755 Dec 24 | Includes a record of processes borrowed at the rear of the volume, 1754–1756. |
| 19. | 1756 Jan 7 – 1759 Oct 10 | Includes a record of processes borrowed at the rear of the volume, 1756–1759. |
| 20. | 1759 Oct 3 – 1764 May 11 | Includes a record of processes borrowed at the rear of the volume, 1760–1764. |
| 21. | 1764 May 18 – 1766 Sep 17 | Includes a record of processes borrowed at the rear of the volume, 1764–1767. Also contains a copy of a precept on decret between Henry Band and John Kerr, 1800. |
| 22. | 1766 Oct 8 – 1770 Jul 31 | Includes a record of processes borrowed at the rear of the volume, 1766–1770. |
| 23. | 1770 Aug 14 – 1775 Feb 1 | |
| 24. | 1775 Feb 8 – 1777 Oct 8 | |
| 25. | 1777 Oct 15 – 1782 Oct 31 | |
| 26. | 1782 Nov 14 – 1787 Feb 8 | |
| 27. | 1787 Feb 15 – 1788 Jun 19 | |
| 28. | 1788 Jun 26 – 1789 Nov 12 | |
| 29. | 1789 Nov 29 – 1791 Aug 11 | |
| 30. | 1791 Aug 18 – 1793 Mar 26 | |
| 31. | 1793 Mar 28 – 1795 Sep 10 | |
| 32. | 1795 Sep 24 – 1799 Sep 19 | |
| 33. | 1799 Oct 17 – 1803 Sep 29 | |

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| <p>34. 1803 Oct 27 – 1806 Dec 18</p> <p>35. 1807 Jan 8 – 1809 Jun 8</p> <p>36. 1809 – Jun 15 – 1812 Jul 16</p> <p>37. 1812 Jul 23 – 1814 Jul 14</p> <p>38. 1814 Jul 21 – 1816 Jun 20</p> <p>39. 1816 Jun 27 – 1818 Sep 17</p> <p>40. 1818 Sep 24 – 1821 Jan 11</p> <p>41. 1821 Jan 18 – 1822 Oct 17</p> <p>42. 1822 Oct 24 – 1824 Jul 15</p> <p>43. 1824 Jul 22 – 1826 Mar 16</p> <p>44. 1826 Mar 23 – 1828 Jun 19</p> <p>45. 1828 Jun 26 – 1830 Aug 5</p> <p>46. 1830 Aug 12 – 1833 Jan 31</p> <p>47. 1833 Feb 7 – 1836 Mar 31</p> <p>48. 1836 Apr 7 – 1841 Mar 18</p> <p>49. 1841 Mar 25 – 1847 Jun 31</p> <p>50. 1847 Jun 10 – 1854 Feb 23</p> <p>51. 1854 Mar 2 – 1860 Jul 20</p> <p>52. 1860 Jul 23 – 1864 Dec 29</p> <p>53. 1864 Jan 5 – 1870 Jun 23</p> <p>54. 1870 Jun 30 – 1874 Oct 15</p> <p>55. 1874 Nov 12 – 1879 Feb 27</p> | <p>Includes inventory of weights and measures at rear of volume.</p> <p>Includes loose summaries of cases that are not always duplicated in the volume, 1858–1860.</p> <p>Includes loose summaries of cases that are not always duplicated in the volume, 1863–1864.</p> |
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| 56. | 1879 Mar 6 – 1885 Aug 13 | |
| 57. | 1885 Aug 20 – 1891 May 22 | |
| 58. | 1891 May 28 – 1896 Feb 27 | |
| 59. | 1896 Mar 5 – 1899 May 25 | |
| 60. | 1899 Jun 1 – 1903 Feb 19 | |
| 61. | 1903 Feb 26 – 1907 Mar 7 | |
| 62. | 1907 Mar 14 – 1911 Sep 7 | |
| 63. | 1911 Sep 14 – 1917 Nov 1 | |
| 64. | 1917 Nov 15 – 1922 Nov 2 | |
| 65. | 1922 Nov 16 – 1925 Oct 22 | Volume is indexed by name of petitioner. |
| 66. | 1925 Nov 9 – 1929 Nov 4 | Contains a reference to a card index of names that appears to be no longer extant. |
| 67. | 1929 Nov 15 – 1930 Oct 31 | In a Kalamazoo Binder. |
| 68. | 1930 Nov 14 – 1932 Jan 29 | Originally in Lever Arch files from this date. Now re-boxed. These are signed minutes. |
| 69. | 1932 Feb 5 – 1933 May 26 | |
| 70. | 1933 Jun 2 – 1934 Sep 14 | |
| 71. | 1934 Sep 28 – 1935 Nov 1 | |
| 72. | 1935 Nov 15 – 1936 Dec 24 | |
| 73. | 1937 Jan 8 – 1937 Dec 31 | |
| 74. | 1938 Jan 7 – 1938 Dec 23 | |
| 75. | 1938 Dec 30 – 1940 May 24 | |
| 76. | 1940 Jun 7 – 1942 Oct 23 | Draft. May have missing pages. |
| 77. | 1971 Nov 12 – 1972 Apr 28 | Annotated. |

**EDINBURGH CITY ARCHIVES
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SL144/1 Dean of Guild Court Minute Books

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| 78. | 1972 Jan 21 – 1972 Apr 28 | Duplicate of above but contains some extra pages.
Signed. |
| 79. | 1972 May 12 – 1972 Oct 27 | Annotated. |
| 80. | 1972 May 12 – 1972 Nov 24 | Duplicate of above but contains some extra pages.
Signed. |

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/26 Dean of Guild Court Minor Warrant Registers

A series of registers containing a chronological record of grants by to the Dean of Guild Court to carry out minor works. Until 1921 these volumes list the date of warrant, the name of the petitioner, the address of the property, what works are to be carried out, the estimated value of the property and the signature of the relevant building inspector. From 1922 onwards they also list the date work commenced and the date the petition returned to court. They are indexed by address in each volume.

1. 1899 Sep 25 – 1909 Dec 21
2. 1910 Jan 4 – 1921 Dec 03
3. 1922 Jan – 1927 Dec 30
4. 1928 Jan 13 – 1932 Jul 29
5. 1932 Aug 12 – 1935 Dec 27
6. 1936 Jan 10 – 1938 Dec 30
7. 1939 Jan 6 – 1945 Dec 28 This volume contains numerous applications for the
erection of ARP Shelters.
8. 1945 Jan 11 – 1949 Dec 23
9. 1945 Jan 13 – 1950 Dec 29

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/27 Dean of Guild Court Minor Warrant Indexes

This series of indexes to the minor warrant series are labelled as Minor Warrant Registers, but closely resemble in format the series of indexes to the major warrants.

The volumes are alphabetically subdivided by the first letter of the street name and arranged chronologically within each letter by date of warrant. The volumes list the address, the name of the petitioner and the date of warrant. These volumes are kept in the City Archives Search Room and used as a finding aid to the minor warrant series. A card index to the minor warrants has also been created and is held by the City Development Plan Store and used as a finding aid by the public.

1. 1892 Jan 21 – 1910 Dec 29
2. 1911 Jan 12 – 1926 Dec 30
3. 1927 Jan 13 – 1931 Sep 4 This volume contains a column describing the operations to be carried out.

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/25 Dean of Guild Court Minor Warrant Applications

A series of volumes listing the applications to the Dean of Guild Court to carry out minor works in chronological order of application. Applications made to the court on the same date are numbered, possibly with the warrant number. Each volume lists the name of the applicant, the address of the applicant and the operations to be carried out. This appears to be a separate series of records from the registers for minor warrants. The entries are in order of application date, not warrant date, and the dates covered by the volumes in the two series overlap.

1. 1931 Jul 24 – 1935 Dec 27
2. 1936 Jan 10 – 1939 Mar 31

EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS

SL144/14 Dean of Guild Court Roll of Causes

A series of registers recording the details and outcome of building control cases heard before the Dean of Guild Court. The entries are in chronological order of court date and seem to relate only to major building warrants. The volumes list the name of the petitioner, the address of the property and the operations to be carried out. There are also spaces for remarks (presumably by the Building Inspector) and for the date of certification but these are often not filled in. The volumes are indexed by the name of the petitioner.

1. 1895 Jul 25 – 1896 Dec 10
2. 1896 Dec 17 – 1898 Mar 24
3. 1898 Mar 03 – 1899 Mar 30
4. 1899 Apr 6 – 1900 May 17
5. 1900 May 25 – 1901 Aug 15
6. 1901 Aug 29 – 1903 Feb 26
7. 1903 Mar 5 – 1904 Jun 23
8. 1904 Jun 30 – 1906 Feb 8
9. 1906 Feb 15 – 1907 Jul 12
10. 1907 Jul 19 – 1909 Apr 28
11. 1909 May 6 – 1911 Feb 16
12. 1911 Feb 23 – 1912 May 30
13. 1912 Jun 6 – 1913 Nov 13

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/15 Dean of Guild Court Record of Work

A series of volumes recording the work that passed through the Dean of Guild Court in chronological order of the date of the building warrant. Up until 1900 the volumes list the address of the property concerned, the petitioner's name and address, the work the warrant was granted for, notes on the plans, the date of warrant, the date the work commenced, the date at which the property was ready for occupation, the date the certificate of occupation was given, the inspector's signature and any remarks. After 1900 they also record the type of building and the approximate value of the property. Not all these columns are filled in all the time.

Each volume is indexed by street. The entries are numbered with what could be the warrant numbers, but may only be a number assigned for administrative convenience.

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| 1. | 1887 Sep 8 – 1891 Oct 1 | Volume no. 1 |
| 2. | 1891 Oct 1 – 1895 May 16 | |
| 3. | 1895 May 16 – 1898 Feb 10 | Volume missing its spine. |
| 4. | 1898 Feb 17 – 1900 Aug 30 | Volume no. 4 |
| 5. | 1900 Aug 30 – 1904 Jun 9 | Volume no. 5 |
| 6. | 1904 Jun 16 – 1906 Dec 27 | Volume no. 6 |
| 7. | 1907 Jan 3 – 1913 Dec 26 | Spine of the volume damaged. |
| 8. | 1914 Jan 2 – 1924 Dec 26 | Volume no. 8 |
| 9. | 1925 Jan 8 – 1929 Sep 27 | Volume no. 9 |
| 10. | 1929 Oct 4 – 1934 Jun 22 | Volume no. 10 |
| 11. | 1934 Jun 29 – 1938 Mar 4 | Volume no. 11 |
| 12. | 1938 Mar 11 – 1949 May 20 | Volume no. 12 |
| 13. | 1949 May 26 – 1950 Jul 14 | Volume no. 13 |

EDINBURGH CITY ARCHIVES
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SL144/18 Dean of Guild Court Registers of Petitions Served on the City Chamberlain

A series of registers of petitions to the Dean of Guild Court for warrant to build, that were served upon the City Chamberlain for the public interest. These were cases that the Dean of Guild Court felt may have some effect on the Council or public and so the property was usually inspected by the City Superintendent before the warrant was granted.

The volumes give information on the number of the petition, the petitioner's name, the address of the property concerned, the date of deliverance to the City Chamberlain by the Dean of Guild, the agent's name, the date of service on the Chamberlain, the date of delivery of the petition by the Chamberlain to the City Superintendent and any remarks. The volumes are not indexed and are in chronological order by the date of deliverance.

1. 1873 Jan 17 – 1878 Oct 30 Volume no. 1. Petition numbers 1–534.

2. 1878 Nov 8 – 1879 Oct 11 Volume no. 2. Petition numbers 535–590, 160–175. The volume is not completed and ends with an extract of s.354, The Edinburgh Municipal and Police Act 1879 (42+43 Vict., Charles. cxxx11). This was enacted on 8 Nov 1879.

EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS

SL144/23 Dean of Guild Court Books

These are registers of major building warrant applications, kept in order of date of application. The information recorded includes a number, the name of the petitioner, the address of the property and the date when the petition and plan were received and when the petition was disposed of. The volumes are not indexed. It is possible the numbers recorded in the registers are warrant numbers.

- 1.** 1926 May 17 – 1931 Jul 2
- 2.** 1931 Jul 16 – 1935 Sep 19
- 3.** 1935 Sep 26 – 1939 May 18

EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS

SL144/16 Dean of Guild List of Court Cases

The only surviving volume from this series appears to be no. 8. The volume consists of carbon copy counterfoil pages.

The first part of the volume is a list of court cases heard by the Dean of Guild Court. Pages 1–102 list the address of the property, the name of petitioner, what work was to be done and the name of the architect. Both major and minor building warrants are listed and the volume is indexed by street name.

The back of the volume has been used to record information comparing Dean of Guild Court performance over a number of years. Pages 103–154 record comparative statements of Dean of Guild Court work over a series of two-year periods, listing the number and type of building warrants granted and the value of the property concerned. These entries cover the periods 1919/20 and 1920/21 to 1929/30 and 1930/31.

- 1.** 1917 Nov 15 – 1931 Feb 10

EDINBURGH CITY ARCHIVES
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SL144/20 Dean of Guild Court Register of Documents Borrowed

This volume records petitions and papers borrowed from the court by various people. The information is recorded in order of the date on which the documents were borrowed and lists the petitioner, the address of the property, the date of warrant, the name of the borrower and the dates at which the documents were borrowed and returned. The Dean of Guild Court made a charge for borrowing court documents, even if they were being borrowed by the original petitioner for the purposes of preparing amendments

1. 1902 Oct 15 – 1934 Jun 1

EDINBURGH CITY ARCHIVES
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SL144/24 Dean of Guild Court Major Warrant Indexes

The series of indexes to the Dean of Guild Court registers are somewhat confusing and may in fact be more than one series of records that have come to be kept and used together. The identifying labels on the volumes could have been applied long after the records were created and the volume titles may well have been assumed during rebinding.

The earliest volumes are often in chronological, rather than alphabetical, order and may in fact be registers or copies of registers that have been wrongly labelled. In some cases the volumes overlap chronologically and contain the same information. Often the amount and type of information recorded changes from volume to volume, possibly in response to changes in building regulations and the practice of the Dean of Guild Court.

These volumes are currently kept in the Archives Searchroom and used as a finding aid to the series of Dean of Guild Major Building Warrants. At some point a card index, arranged by street name, was created using these volumes. It covers the period from c.1880 and is held by the City Development Plan Store as a finding aid for the public.

Where volumes differ markedly from those listed before notes have been made next to the item entry in the catalogue. Usually the volumes list the address of the property, the petitioner and the date of extract of warrant, although some volumes contain more information than this.

1. 1762 Jan 23 – 1762 Oct 27
 1771 Feb 12 – 1863 Dec 22

The first index volume is arranged in chronological order of date of extract of warrant and appears to have been created from three volumes bound together.

1762–1818 contains entries copied into a printed register giving address, petitioner, respondent and date of warrant.

1819–1853 is a handwritten list giving the same information, which was produced by a Mr David Turnbull for his own use while a clerk to the court. It was donated to the court in 1855 after Mr Turnbull's death.

1854–1863 is also handwritten and provides similar information.

Extracted and unextracted processes are listed separately throughout the volume. A note pasted into the front of the volume list years of petitions and processes that were known to be missing at some point in the 19th century.
2. 1860 Jan 13 – 1883 Feb 22

This volume is alphabetically tagged by the first letter of address and listed by date of extract within each letter. It lists the address, a description of the works, the petitioner's name and the date of extract.

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SL144/24 Dean of Guild Court Major Warrant Indexes

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| 3. | 1864 Jan 14 – 1881 Dec 31 | <p>The spine of the volume is missing. The volume is arranged chronologically by date of extract of warrant.</p> <p>The period 1864–1879 gives information on the petitioner, the respondent, the property concerned and the date of extract.</p> <p>From 1880 the volume has been altered to include information on the inspection of the property and its certification for fitness for occupation.</p> <p>Extracted and unextracted processes are listed separately. From 1868 Bailie Court processes are also listed, sometimes separately, sometimes marked with BC.</p> |
| 4. | 1880 Jan 3 – 1885 Dec 31 | <p>The volume has been arranged alphabetically by the first letter of the street name, and then chronologically within each letter sub-division.</p> <p>It lists the address of the property, the street number, the nature of the work, the petitioner's name, the date of extract and the date of certification for fitness of occupation. Not all the columns are filled in.</p> |
| 5. | 1886 Jan 7 – 1890 Jan 2 | <p>This volume is arranged in the same way as the above volume. It lists the address of the property, the petitioner's name, the nature of the work, notes on the plans, the date of extract, the date of notice of commencement of works, the date of notice of houses being ready for occupation and certification, and reports and remarks by the Burgh Engineer/Master of Works. Not all the information is always present.</p> |
| 6. | 1890 Jan 2 – 1895 Dec 26 | <p>As item 5.</p> |
| 7. | 1896 Jan 2 – 1903 Dec 31 | <p>This volume is arranged in the same manner described above. It lists the address of the property, the works carried out, the petitioner's name and the date of extract.</p> |
| 8. | 1904 Jan 7 – 1914 Dec 31 | <p>As item 7.</p> |
| 9. | 1915 Jan 7 - 1923 Dec 27 | <p>As item 7.</p> |
| 10. | 1924 Jan 3 – 1927 Dec 30 | <p>As item 7.</p> |
| 11. | 1928 Jan 6 – 1933 Dec 22 | <p>As item 7.</p> |
| 12. | 1933 Dec 8 – 1946 Jan 4 | <p>As item 7.</p> |

**EDINBURGH CITY ARCHIVES
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SL144/24 Dean of Guild Court Major Warrant Indexes

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| 13. | 1946 Jan 18 – 1955 Aug 26 | As item 7. |
| 14. | 1955 Sep 2 – 1961 Jun 2 | As item 7. |
| 15. | 1961 Jun 9 – 1965 Oct 29 | As item 7. |
| 16. | 1965 Nov 12 – 1969 Apr 25 | As item 7. |
| 17. | 1969 May 12 – 1972 Apr 28 | As item 7. |
| 18. | 1972 May 12 – 1974 May 3 | As item 7. |
| 19. | 1974 May 19 – 1975 Dec 19 | As item 7. |
| 20. | 1976 Jan 9 – 1977 Jan 21 | This volume has been adapted from a pre-printed Register of Minor Warrants and the title on the spine of the volume has been crudely altered. It contains information on the address of the property, the nature of the work, the name of the applicant and the date of warrant. |
| 21. | 1977 Feb 4 – 1977 Dec 11 | As item 7. |
| 22. | 1978 Jan 6 – 1978 Dec 15 | As item 7. |
| 23. | 1980 Jan 4 – 1980 Dec 19 | As item 7. |
| 24. | 1981 Jan 9 – 1981 Dec 24 | As item 7. |

EDINBURGH CITY ARCHIVES
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SL144/22 Dean of Guild Court Registers of Application for Certificates

A record of applications for certificates of fitness for occupation, or completion certificates. Each volume lists the date of application, the address of the property, the date of inspection, the Drain and Building Inspectors' initials and any remarks. The volumes are indexed by the address of the property.

1. 1927 Jan 4 – 1933 Oct 7
2. 1938 Jan 4 – 1950 Apr 28
3. 1950 Apr 28 – 1955 Nov 30

**EDINBURGH CITY ARCHIVES
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SL144/28 Dean of Guild Court Form Letter Books

/8 Applications for Certificate

Carbon copy letter books containing counterfoils for formula letters from the Burgh Engineer/Master of Works to members of the public regarding matters requiring attention before a certificate of occupation can be issued.

- 1.** 1911 Nov 17 – 1929 Sep 5 Nos. 1 – 250.
- 2.** 1951 Jul 8 – 1960 Jun 12 Nos. 1 – 250.

**EDINBURGH CITY ARCHIVES
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SL144/28 Dean of Guild Court Form Letter Books

/9 Occupying Premises without Certificate

Carbon copy letter book containing counterfoils for formula letters from the Burgh Engineer/Master of Works to members of the public concerning the occupation of premises without a certificate of fitness for occupation being issued, as required by the Edinburgh Municipal and Police (amendment) Act 1891, Section 55. The addressees are requested to arrange a building inspection so a certificate can be issued.

- 1.** 1911 Oct 18 – 1934 Dec 27 The volume is not completed and is not indexed.

**EDINBURGH CITY ARCHIVES
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SL144/28 Dean of Guild Court Form Letter Books

/10 Buildings Certificates

Carbon copy letter books containing counterfoils for formula letters from the Burgh Engineer/Master of Works to the public issuing completion certificates for works granted warrant by the court. These records continue as SL144/25/11.

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| 1. | 1924 Nov 6 – 1925 Jun 12 | Nos. 501–750. The volume is indexed by street name. The Burgh Engineer is Adam Horsburgh Campbell. |
| 2. | 1927 Nov 12 – 1928 Jun 27 | Nos. 2251–2500. The Burgh Engineer is William Allan Macartney. |

**EDINBURGH CITY ARCHIVES
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SL144/28 Dean of Guild Court Form Letter Books

/11 Certificates of Occupation

Carbon copy letter books containing counterfoils for formula letters from the Burgh Engineer/Master of Works to the public issuing Certificates of Fitness of Occupation for works granted warrant by the Dean of Guild Court. The Burgh Engineer/ Master of works is named as William Allan Macartney until 1949, after which William Paul Haldane holds the position. This would appear to be a continuation of the records in series SL144/25/10, the differences indicating a change in the procedures of the court. The volumes are indexed by street name.

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| 1. | 1928 Jun 27 – 1929 Feb 28 | Nos. 1–250. |
| 2. | 1935 May 15 – 1935 Jul 19 | Nos. 4501–4750. |
| 3. | 1939 Sep 25 – 1940 Feb 22 | Nos. 9501–9750. |
| 4. | 1940 Dec 28 – 1946 Mar 20 | Nos. 251–500. |
| 5. | 1949 Sep 28 – 1950 Oct 13 | Nos. 1501–1750. |
| 6. | 1953 Oct 3 – 1956 Feb 11 | Nos. 3501–3750. |
| 7. | 1960 Mar 9 – 1960 Aug 4 | Nos. 6251–6500. |
| 8. | 1963 Dec 16 – 1964 Jul 18 | Nos. 8501–8750. The Master of Works/Burgh Engineer is no longer mentioned by name. The Certificate is issued under sec. 34 of the Edinburgh Corporation (Streets, Buildings and Sewers) Order 1926. |

EDINBURGH CITY ARCHIVES
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SL144/28 Dean of Guild Court Form Letter Books

/13 Places of Entertainment Notices

Carbon copy letter book containing counterfoils for formula letters from the Burgh Engineer/Master of Works sent to public buildings, usually theatres etc., regarding defects and acts of oversight such as blocked fire exits that may affect public safety.

1. 1912 Jan 6 – 1930 Jun 11 Nos. 251 – 500.

**EDINBURGH CITY ARCHIVES
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SL144/28 Dean of Guild Court Form Letter Books

/12 Ruinous Buildings

Carbon copy letter book containing counterfoils for formula letters from the Burgh Engineer/Master of Works imposing statutory notice of ruinous or dangerous buildings and requiring works to be carried out to remedy the situation. Some correspondence from recipients of notices has been enclosed in the volume (1926–1929). The volume is indexed by street name.

- 1.** 1927 Nov 8 – 1930 Nov 12 Nos. 1–250.

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/28 Dean of Guild Court Form Letter Books

/14 Statutory Notices of Means of Escape

Carbon copy letter book containing counterfoils for formula letters from the Burgh Engineer/Master of Works to the owners of public buildings and places of work imposing statutory notice of the necessity to provide adequate means of escape from fire under the Factory and Workshops Act 1901.

1. 1911 May 6 – 1927 Aug 8

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/28 Dean of Guild Court Form Letter Books

/1 Notes on Continued Cases

Carbon copy letter book containing counterfoils for formula letters from the Burgh Engineer/Master of Works to petitioners to the court regarding points for consideration or adjustment in cases that have been continued by the court.

1. 1922 Apr 6 – 1923 Apr 14

EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS

SL144/28 Dean of Guild Court Form Letter Books

/2 Petitions before the Dean of Guild Court

Carbon copy letter books containing counterfoils for formula letters from the Burgh Engineer/Master of Works to the Town Clerk concerning cases before the Dean of Guild Court wherein the City's interest may be affected.

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| 1. | 1925 Oct 28 – 1931 Jun 26 | Nos. 1 – 250 |
| 2. | 1944 Sep 28 – 1947 Jun 5 | Nos. 751 – 1000 |

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/28 Dean of Guild Court Form Letter Books

/7 Deviating from Plans

Carbon copy letter books containing counterfoils for formula letters from the Burgh Engineer/Master of Works and addressed to petitioners to the court that have deviated from the plans originally submitted without gaining permission, and informing them that they should immediately submit a deviation plan to the court for approval.

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| 1. | 1926 Sep 10 – 1935 Mar 8 | Nos. 251–500 |
| 2. | 1935 Jun 18 – 1948 Feb 12 | Nos. 501–750 |
| 3. | 1948 May 13 – 1955 May 27 | Nos. 751–1000 |
| 4. | 1955 Jun 17 – 1962 Jan 16 | Nos. 1001-1250 |
| 5. | 1962 Feb 6 – 1964 Oct 7 | Nos. 1251–1500 |

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/28 Dean of Guild Court Form Letter Books

/4 Defective Construction

Carbon copy letter book containing counterfoils for formula letters from the Burgh Engineer/Master of Works to members of the public pointing out defects in construction work and insisting on the immediate remedying of the same. Some of the early letter counterfoils have been stapled into the front of the volume.

1. 1934 Apr 5 – 1964 Oct 6 Nos. 1–250

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/28 Dean of Guild Court Form Letter Books

/3 Contraventions

Carbon copy letter book containing counterfoils for formula letters from the Burgh Engineer/Master of Works to the Procurator Fiscal regarding contraventions of the Edinburgh Municipal and Police Acts over which the Procurator Fiscal should take action.

1. 1912 Feb 20 – 1928 Jan 28 Nos. 1–250

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/28 Dean of Guild Court Form Letter Books

/5 Work Commenced without Notice.

Carbon copy letter book containing counterfoils for formula letters from the Burgh Engineer/Master of Works to members of the public concerning building works that are being carried out without notice to the authorities and without a building warrant in contravention of s. 74 of the Edinburgh Corporation Act 1900.

1. 1911 Oct 7 – 1935 Mar 11 Nos. 1–250

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SL144/28 Dean of Guild Court Form Letter Books

/6 Executing Work without Warrant

Carbon copy letter books containing counterfoils for formula letters from the Burgh Engineer/Master of Works to members of the public ordering the cessation of building works being carried out without warrant and requesting that a petition be made to the Dean of Guild Court for warrant to build as soon as possible.

- 1.** 1938 Apr 27 – 1945 Aug 17 Nos. 1–250
- 2.** 1955 Aug 1 – 1960 Sep 5 Nos. 501–750

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SL144/12 Dean of Guild Court Record Of Fees in Court Proceedings

A record of the income from the various fees charged for Dean of Guild Court procedures, that forms part of a larger series of pre-printed account books recording the income from all the Magisterial and Judicial Departments of the Town Clerks Office. The volume lists the date, the name of the customer, the amount collected and the classification of the fees (i.e. for searches, for borrowing records, for enrolments etc.)

- 1.** 1913 Feb 5 – 1924 May 15

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SL144/11 Dean of Guild Court Ledgers

A series of ledgers recording the payments received by the Dean of Guild Court from petitioners for specific court procedures, such as borrowing plans, lodging a petition etc. Each petitioner has a separate account entry, although petitioners with multiple applications usually have one account entry for all applications. The specific cost breakdown of each account becomes less detailed in the final ledger.

- | | | |
|-----------|-------------|--------------|
| 1. | 1867 – 1878 | Ledger No. 1 |
| 2. | 1877 – 1899 | Ledger No. 2 |
| 3. | 1899 – 1929 | Ledger No. 3 |

EDINBURGH CITY ARCHIVES
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SL144

Introduction

The records of the Dean of Guild Court of Edinburgh cover the period 1529 to 1975, when the court ceased to exist. Many of the earliest records were already in the care of the City Archives, while the later records, which usually relate only to the court's building control function, were in the keeping of the City Development Department Plan Store before being transferred to the Archive. The Plan Store still keeps custody of some of the administrative records of the court in order to carry out their work e.g. the continuation of the series of Extracts volumes, the card index to the Major and Minor Extracted Warrants series and the Completion Certificates. The City Archives holds the two series of Major and Minor Extracted Warrants on their behalf.

The functions of the Dean of Guild Court of Edinburgh changed greatly over the period of its existence. Initially the court was concerned with the regulation of questions relating to the common welfare of the city, the private rights and duties of burgesses and the conduct of trade. Over time this remit broadened to include the adjudication of disputes between neighbours and rulings on many features of the general administration of the city, such as weights and measures, public nuisances and so on. All these changes in function and jurisdiction are reflected in changes in the format and content of the records of the court.

The geographical jurisdiction of the Dean of Guild Court originally covered the Old Royalty of the City, Leith, the Canongate, the West Port, Potterrow, the Pleasance and later the Extended Royalty (New Town). In 1842 the court lost its jurisdiction over Leith, which had its own Dean of Guild Court from 1847-1920, when Edinburgh regained jurisdiction over Leith following the Edinburgh Extension Act. The Edinburgh Municipal Police Extension Act 1882 makes it clear that the Dean of Guild Court had no jurisdiction over Holyrood House or any building within the Queen's Park. Further extension acts, such as that adding Portobello in 1896, had an effect on the jurisdictional area covered by the court. The map included in the catalogue gives a general guide to the variation in the court's geographical jurisdiction over time.

In 1584 the Town Council laid down a new constitution for the court, including amongst its clauses "all causes of neighbourhood" (pp.26-27, R.Miller). This act was ratified by Parliament in 1593. Following some devastating fires in the town several Council acts relating to building regulation were introduced in 1674 and 1698. The Dean of Guild Court was given jurisdiction over the enforcement of these acts, along with the responsibility for dealing with ruinous buildings likely to be a danger to the public. At the time most of the court's business dealt with Guild and trade matters, disputes between burgesses, and other similar cases and this responsibility for building control was something new.

The court's responsibility for building control matters grew, even as the other functions of the court were pared away. An act of Charles II creating the High Court of Admiralty took over the jurisdiction for cases heard between merchant and mariner. The 1824 act introducing Imperial Standard Measures removed the court's jurisdiction over weights and measures in the town and Queen Victoria abolished exclusive trading

EDINBURGH CITY ARCHIVES
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SL144

Introduction

rights for burgesses within the Royal Burghs in 1846, ending many of the guild related functions of the court.

The Edinburgh Municipal and Police Amendment Act of 1891 made it necessary to seek the permission of the Dean of Guild Court when erecting a new building or making alterations in an existing one. It also gave the court responsibility for public health issues such as drainage and ventilation. The Burgh Police (Scotland) Act 1892 brought in the procedures allowing for onsite inspection of building works by the Master of Works, who was then responsible for issuing a Certificate of Fitness of Occupation. In 1964 the Dean of Guild Court became responsible for enforcing the National Building Code specified in the Building (Scotland) Act 1959. Under these rules the court had even more responsibility for building control issues and Fitness of Occupation Certificates were replaced by Completion Certificates.

The Dean of Guild Court of Edinburgh was abolished on 16 May 1975 following the Local Government (Scotland) Act 1973 and its remaining functions were taken over by the Building Control Department of the Edinburgh District Council.

Also included in the catalogue is a list of the Deans of Guild from 1552-1833 compiled using the Dean of Guild Accounts.

For Further Information

A Guide to Dean of Guild Court Records, Iain Gray (1994)

The Law and Practice of the Dean of Guild Court, J Campbell Irons (1895)
Guide to the Procedure of the Dean of Guild Court of Edinburgh, R. Miller (1891)

Series not included in the catalogue

Some series of records of the Dean of Guild Court were not included in the catalogue as the member of staff listing the collection left. These include:

The Extracted Major Warrants held at Murrayburn: 1762-1975

The Extracted Minor Warrants held at Murrayburn: 1891-1975

Petitions and Processes of the court held at Murrayburn: 1577-1818

Unextracted Processes: SL91 1767-1800

In Murrayburn Inventory: 1701-1925

Procurator Fiscal Processes: In Murrayburn Inventory: 1781-1962

Records still held by the City Development Plan Store.

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Minute Books

- | | | |
|----|----------------------|-------------------------|
| 1. | Minute Books | 1529 – 1972, 80 Items. |
| 2. | Guildry Minute Books | 1618 – 1657, 2 Volumes. |
| 3. | Dean of Guild Notes | 1911-1975, 69 Volumes. |

Financial Records

- | | | |
|-----|-------------------------------------|--------------------------|
| 4. | Accounts | 1552 – 1834, 7 Volumes. |
| 5. | Duplicate Accounts | 1724 – 1832, 10 Volumes. |
| 6. | Expenditure of Guild Money | 1554 – 1743, 1 Volume. |
| 7. | Tradesmen's Accounts | 1735 – 1834, 4 Volumes. |
| 8. | Responde Books | 1745 – 1854, 8 Volumes. |
| 9. | City Chamberlain's Cash Book | 1794 – 1802, 1 Volume. |
| 10. | Fine Book | 1807 – 1824, 1 Volume |
| 11. | Ledgers | 1867 – 1929, 3 Volumes. |
| 12. | Record of Fees in Court Proceedings | 1913 – 1924, 1 Volume. |

Administrative Records

- | | | |
|-----|-------------------------------------------------------|--------------------------|
| 13. | List of Unfree Traders | 1701, 1 Volume. |
| 14. | Roll of Causes | 1895 – 1913, 13 Volumes. |
| 15. | Record of Work | 1887 – 1950, 13 Volumes. |
| 16. | List of Court Cases | 1917 – 1931, 1 Volume. |
| 17. | Dean of Guild Extracts | 1879-1962, 79 Volumes. |
| 18. | Registers of Petitions Served on the City Chamberlain | 1873 – 1879, 2 Volumes. |
| 19. | Advising Books | 1825 – 1881, 5 Volumes. |

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20.	Register of Documents Borrowed	1902 – 1934, 1 Volume.
21.	Burgh Engineer's Receipt Books	1895-1975, 4 Volumes.
22.	Registers of Applications for Certificates	1927 – 1955, 3 Volumes.
23.	Court Books	1926 – 1939, 3 Volumes.
24.	Major Warrant Indexes	1762 + 1771 – 1981, 24 Volumes.
25.	Minor Warrant Applications	1931 – 1939, 2 Volumes.
26.	Minor Warrant Registers	1899 – 1950, 9 Volumes.
27.	Minor Warrant Indexes	1892 – 1931, 3 Volumes.
28.	Form Letter Books	
/1	Notes on Continued Cases	1922 – 1923, 1 Volume.
/2	Petitions before the Dean of Guild Court	1925 – 1947, 2 Volumes.
/3	Contraventions	1912 – 1928, 1 Volume.
/4	Defective Construction	1934 – 1964, 1 Volume.
/5	Work Commenced without Notice	1911 – 1935, 1 Volume.
/6	Executing Work without Warrant	1938 – 1960, 2 Volumes.
/7	Deviating from Plans	1926 – 1964, 5 Volumes.
/8	Applications for Certificates	1911 – 1960, 2 Volumes.
/9	Occupying Premises without Certificate	1911 – 1934, 1 Volume.
/10	Buildings Certificates	1924 – 1928, 2 Volumes.
/11	Certificates of Occupation	1928 – 1964, 8 Volumes.
/12	Ruinous Buildings	1927 – 1930, 1 Volume.
/13	Places of Entertainment Notices	1912 – 1930, 1 Volume.

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|------------|-------------------------------------------------|------------------------|
| 28. | /14 Statutory Notices of Means of Escape | 1911 – 1927, 1 Volume. |
| 29. | Correspondence File re: Council Properties | 1953, 1 File. |
| 30. | Report of Work | 1889, 1 Volume. |
| 31. | Photograph | 1950, 1 Item. |
| 32. | Memoranda of Clerk of Court | 1965, 2 Items |

EDINBURGH CITY ARCHIVES
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SL144/2 Dean of Guild Guildry Minute Books

Two volumes of minutes described as Guildry Minute Books that may duplicate entries in SL144/1/4-5. The entries seem to relate only to guild matters, the entry of burgesses and guildbrethren, fining of unfree tradesmen etc. They are in chronological order of the dates of court meetings. Each volume contains a list of charges made for guild procedures (such as the entry of an apprentice of guildbrother) with the differing amounts charged for the various guilds. They also give the oaths of a burgess and of a guildbrother in full and the prayer to be said before each meeting.

1. 1618 Dec 16 – 1635 Mar 18
2. 1640 Apr 1 – 1657 Oct 7 The volume is in very poor condition, with cardboard covers crudely attached with sellotape. The first pages are apparently missing.
At the back of the volume is a list, headed St. Paul's Work, 1636-1657, giving names of people entered as burgesses with the amount paid. They do not seem to match up with the Burgess Roll.
At the back of the volume are minutes, dating 14 May–29 Oct 1651 and entered backwards, dealing mostly with fines and apprenticeships.

EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS

SL144/4 Dean of Guild Accounts

Charge and discharge accounts for the Dean of Guild Court. Each Dean of Guild had a separate account, totalled at the end of each year of his office. At the end of his term of office any leftover revenue was passed to the next Dean of Guild. Originally slim booklets, these records have been bound up together in large volumes at a much later date. The Dean of Guild is named in the heading of each account.

The accounts record items such as the income from the collection of guild and court fees, as well as the expenditure on items such as the repairing of the fabric of church buildings, the performance of religious duties, supporting impoverished burgesses and their dependants, paying clerks etc.

The accounts usually run from Michaelmas to Michaelmas each year. In 1766 there appears to have been a change in the financial organisation of the court, as accounts begin to include reference to the City Chamberlain's abstract of account. The City Chamberlain's financial year appears to run from Martinmas to Martinmas until 1778-79. In 1779-80 it changes to Michaelmas and runs concurrently with the Dean of Guild. Many of the accounts contain a signed statement by the Auditors.

After 1834 the Dean of Guild Accounts were merged into the City's Proper Revenue Accounts.

1. 1552 Sep 29 – 1567 Sep 29 Volume rebound in 1897. Contains a note of the sale of the church plate of St. Giles, as well as the Communion given by John Knox in Mar 1561.

2. 1579 Sep 29 – 1584 Oct This volume contains a mixture of Dean of Guild, Bailie and Treasurer's accounts all bound up together in 1924. The account types have been mixed throughout the volume and later annotated to indicate which account is from which source. The volume is arranged roughly in chronological order. The dates of the Bailie and Treasurer accounts are not listed here. The Dean of Guild accounts in this volume appear to be copy accounts and are mostly duplicated in SL144/3/3, apart from 1579-1580, which has only survived in this volume. THIS VOLUME IS THEREFORE STORED IN 9/41 WITH THE OTHER BAILIE ACCOUNTS AND NOT WITH THE DEAN OF GUILD COLLECTION. REFER TO THE LOCATION DATABASE.

3. 1568 Sep 29 – 1626 Sep 29 The accounts for 1579-1580 and 1601-1603 are missing. The volume was rebound in 1926. Following the last accounts of 1625-1626 is an inventory of items belonging to the church and of common looms belonging to the town, made by the then Dean of Guild, John Byres, for the next incumbent, John MacKnacht.

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/4 Dean of Guild Accounts

- | | | |
|-----------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4. | 1626 Sep 29 – 1720 Sep 29 | This appears to have been two volumes bound into one in the 19 th century. The first section contains accounts from 1626-1660 and some scroll accounts for 1631-1632, 1637-1638, and 1673-1674, along with some 19 th century notes that have been bound into the volume in error. The second section contains accounts from 1660-1720. |
| 5. | 1720 Sep 29 – 1784 Sep 29 | Separate account volumes once forming three volumes and later bound into one in the 19 th century. From c.1735 onwards expenditure on Tradesmen is largely summarised. For greater detail see SL144/6 - Tradesmen's Accounts. |
| 6. | 1784 Sep 29 – 1824 Oct 4 | |
| 7. | 1825 Oct 3 – 1834 Sep 13 | This volume goes back to including greater detail regarding payments to tradesmen, which is therefore duplicated in the Tradesmen's Accounts. |

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EDINBURGH DEAN OF GUILD COURT RECORDS

SL144/5 Dean of Guild Accounts – Duplicate copies

Charge and discharge accounts for the Dean of Guild Court. These appear to be duplicate copies of the previous series. They also contain a signed statement from the Auditors. Most volumes contain several accounts bound together and the volumes are marked as duplicates. In 1779-1780 the City Chamberlain's financial year changes from Martinmas to Martinmas, to Michaelmas to Michaelmas.

- | | | |
|------------|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| 1. | 1724 Sep 29 – 1726 Sep 29 | Not leather bound. |
| 2. | 1735 Sep 29 – 1737 Sep 29 | Not leather bound. (Found in the MacLeod Series (1B, item 25).) |
| 3. | 1766 Sep 29 – 1774 Sep 29 | |
| 4. | 1768 Sep 29 – 1769 Sep 29 | Not leather bound. Contains no Auditors' statement and duplicates information in SL144/4/3 |
| 5 | 1775 Sep 29 – 1785 Sep 29 | |
| 6. | 1785 Sep 29 – 1795 Sep 29 | The accounts for 1793-1794 contain a title page indicating that the accounts were available for inspection by the public. |
| 7. | 1795 Sep 29 – 1796 Sep 29 | Not leather bound. |
| 8. | 1796 Sep 29 – 1806 Sep 29 | |
| 9. | 1806 Sep 29 – 1815 Sep 29 | |
| 10. | 1815 Sep 29 – 1823 Sep 29
1824 Oct 4 – 1825 Oct 3 | Accounts for 1823-1824 are in the next volume. |
| 11. | 1823 Sep 29 – 1824 Oct 4
1825 Oct 3 – 1832 Oct 1 | |

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SL144/6 Dean of Guild Expenditure of Guild Money

Extracted charge and discharge accounts showing only the expenditure of Dean of Guild revenue on pensions and supplies for “failed and decayet” burgesses, merchants, craftsmen and their dependants. The volume is in three parts and covers the period up to 1743, when the Charity workhouse was opened. There is a note explaining that following the opening of the Charity Workhouse the council paid them £200 sterling annually, from money they had previously spent through the Dean of Guild for similar purposes. There is an appendix at the rear containing: The 1503 Act of 6 James IV, c.86, relating to the making of burgesses and guildbrethren and ordering that the monies raised therefrom be put to the Common Good and spent on public works.

The 1593 Act of 13 James VI, c.180, confirming the Dean of Guild’s jurisdiction over Merchant v. Merchant and Merchant v. Mariner disputes. A note explaining payments made by the City Treasurer to the irk Treasurer.

1. 1554 Jul 20 – 1578 Aug 2
 1601 May 13 – 1605 Dec 11
 1719 Nov 4 – 1743 Aug 22

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SL144/7 Dean of Guild Tradesmen's Accounts

Extracted charge and discharge accounts showing payments made by the City Chamberlain on behalf of the Dean of Guild, from the Dean of Guild revenue, to pay tradesmen for the various works done by them at the behest of the Dean of guild. These include transactions such as repairs to churches, the supply of materials, the supply of furniture, the supply of sacramental loaves, work done to adjust weights and measures standards etc. There is a long note in the front of the first volume explaining why these accounts were created. This seems to have been so that the Town's accountants could ensure all payments were being made correctly

Each year's accounts are headed with the name of the relevant Dean of Guild until 1766-1767, from when the City Chamberlain's name is used. As the City Chamberlain's year of office ran from Martinmas to Martinmas the accounting period changes to that format until 1822, when the accounting term changes back to Michaelmas. The totals given in the accounts tally with the summary totals given in the main accounts series for payments made to tradesmen.

- | | | |
|-----------|---------------------------|-------------------------------------------------------------------------------------------------------------|
| 1. | 1735 Sep 29 – 1781 Nov 11 | The volume is indexed by name of tradesman. |
| 2. | 1806 Nov 11 – 1819 Nov 11 | The volume is indexed by name of tradesman. |
| 3. | 1819 Nov 11 – 1830 Sep 29 | The volume is indexed by name of tradesman. The accounting period changes to Michaelmas-Michaelmas in 1822. |
| 4. | 1829 Sep 29 – 1834 Sep 29 | The volume is indexed by name of tradesman as far as 1833. There is no index for 1834. |

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SL144/8 Dean of Guild Responde Books

The responde books are a series of volumes in which the acts and transactions of the court have been recorded to provide a record for the charging of fees. Up until 1764 each volume was used from both ends to record different types of transactions. One seems to have been the recording of decreets, the other the registering of bonds. The date spans for the two sides of the volume are both given, with the registering of decreets side given first.

1. 1745 Aug 22 – 1748 Dec 12
 1745 Aug 1 – 1748 Dec 10
2. 1751 Jan 2 – 1754 Apr 30
 1751 Jan 2 – 1754 Apr 30
3. 1757 Oct 4 – 1761 Jul 31
 1757 Sep 15 – 1761 Jul 31
4. 1761 Oct 16 – 1764 May 31
 1761 Aug 3 – 1763 Jun 21
5. 1784 Mar – 1787 Jan
6. 1789 Nov – 1794 Jan
7. 1814 Jul – 1823 Nov
8. 1824 Jan – 1831 Sep
9. 1831 Oct – 1845 Mar
10. 1845 Apr – 1854 Oct

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SL144/9 Dean of Guild City Chamberlain's Cash Book

A copy charge and discharge account volume detailing payments made by the city Chamberlain from the Dean of Guild Court revenues for the period 1795-1802.

- 1.** 1795 Jan 31 – 1802 Nov 6 Details of Clerk's Fees for the court are listed inside the front cover.

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SL144/10 Dean of Guild Fine Book

A volume recording the payment of fines to the Dean of Guild court for transgressions such as trading as an unfreeman. It also records the payments of fees to the Clerks of Court.

- 1.** 1807 Dec 10 – 1824 Mar 11

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SL144/13 Dean of Guild List of Unfree Traders

A volume listing the names of unfree traders in the different quarters of the town in 1701. The volume also contains a copy of an act for the use of the uniform ell-wand and an act for repressing unfree tradesmen.

1. 1701 Mar 9

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SL144/19 Dean of Guild Advising Books

Note books used by the City assessors when carrying out inspections on behalf of the Dean of Guild Court. Their final reports should be recorded in the minutes series. The volumes are arranged in chronological order by the date of inspection and usually list the names of the petitioner and respondent.

- | | | |
|-----------|---------------------------|--------------------------|
| 1. | 1825 Jan 17 – 1831 Oct 12 | Assessor was J. Simpson. |
| 2. | 1831 Jul 9 – 1853 Aug 12 | Assessor was J. Simpson. |
| 3. | 1829 May – 1853 Aug 29 | Assessor was J. Laing. |
| 4. | 1856 Apr 29 – 1861 Jun 21 | Assessor was John Tawse. |
| 5. | 1880 Aug 20 – 1881 Feb 17 | Assessor was I. Keir. |

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SL144/3 Dean of Guild Notes

Carbon copy typed notes running as a complementary series to the later minutes and providing more detail as to the works intended under each petition to the court. The notes have been annotated to show the outcome of the petition. They cover the period 1942-1953, where the main minutes series are missing. Each volume has been indexed by street name. This series continues as Edinburgh District Council Building Control Committee Agenda Papers.

1. 1911 Jan 12 – 1911 Dec 28
2. 1912 Jan 11 – 1912 Dec 26
3. 1913 Jan 13 – 1913 Dec 26
4. 1914 Jan 5 – 1914 Dec 24
5. 1915 Jan 6 – 1915 Dec 30
6. 1916 Jan 13 – 1916 Dec 21
7. 1917 Jan 4 – 1917 Dec 27
8. 1918 Jan 10 – 1918 Dec 26
9. 1919 Jan 9 – 1919 Dec 25
10. 1920 Jan 8 – 1910 Dec 22
11. 1921 Jan 6 – 1921 Dec 29
12. 1922 Jan 5 – 1922 Dec 28
13. 1923 Jan 11 – 1923 Dec 27
14. 1924 Jan 10 – 1924 Dec 26
15. 1925 Jan 8 – 1925 Dec 24
16. 1926 Jan 7 – 1926 Dec 30
17. 1927 Jan 20 – 1927 Dec 30
18. 1928 Jan 13 – 1928 Dec 28
19. 1929 Jan 11 – 1929 Dec 27

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- 20.** 1930 Jan 10 – 1930 Dec 26
- 21.** 1931 Jan 9 – 1931 Dec 24
- 22.** 1932 Jan 8 – 1932 Dec 30
- 23.** 1933 Jan 6 – 1933 Dec 29
- 24.** 1934 Jan 12 – 1934 Dec 28
- 25.** 1935 Jan 11 – 1935 Dec 27
- 26.** 1936 Jan 10 – 1936 Dec 24
- 27.** 1937 Jan 8 – 1937 Dec 31
- 28.** 1938 Jan 7 – 1938 Dec 30
- 29.** 1939 Jan 6 – 1939 Dec 29
- 30.** 1940 Jan 12 – 1940 Dec 27
- 31.** 1941 Jan 10 – 1941 Dec 26
- 32.** 1942 Jan 9 – 1942 Dec 11
- 33.** 1943 Jan 8 – 1943 Dec 24
- 34.** 1944 Jan 7 – 1944 Dec 29
- 35.** 1945 Jan 12 – 1945 Dec 28
- 36.** 1946 Jan 11 – 1946 Dec 27
- 37.** 1947 Jan 10 – 1947 Dec 26
- 38.** 1948 Jan 9 – 1948 Dec 24
- 39.** 1949 Jan 7 – 1949 Dec 30
- 40.** 1950 Jan 13 – 1950 Dec 29
- 41.** 1951 Jan 12 – 1951 Dec 28

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- 42.** 1952 Jan 11 – 1952 Dec 26
- 43.** 1953 Jan 9 – 1953 Dec 18
- 44.** 1954 Jan 8 – 1954 Dec 31
- 45.** 1955 Jan 11 – 1955 Dec 30
- 46.** 1956 Jan 13 – 1956 Dec 28
- 47.** 1957 Jan 11 – 1957 Dec 27
- 48.** 1958 Jan 10 – 1958 Dec 26
- 49.** 1959 Jan 9 – 1959 Dec 28
- 50.** 1960 Jan 8 – 1960 Dec 30
- 51.** 1961 Jan 13 – 1961 Dec 29
- 52.** 1962 Jan 12 – 1962 Dec 28
- 53.** 1963 Jan 11 – 1963 Dec 27
- 54.** 1964 Jan 10 – 1965 Apr 30
- 55.** 1965 May 14 – 1966 Apr 30
- 56.** 1966 May 13 – 1967 Apr 28
- 57.** 1967 May 12 – 1968 Apr 24
- 58.** 1968 May 14 – 1969 Apr 25
- 59.** 1969 May 12 – 1970 May 1
- 60.** 1970 May 15 – 1971 Apr 30
- 61.** 1971 May 14 – 1972 Apr 28
- 62.** 1972 May 12 – 1973 Apr 27
- 63.** 1973 May 11 – 1973 Oct 26

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- 64.** 1973 Nov 9 – 1974 May 3
- 65.** 1974 May 17 – 1974 Dec 18
- 66.** 1975 Jan 10 – 1975 May 2
- 67.** 1975 Jun 20 – 1975 Dec 19
- 68.** 1976 Jan 9 – 1976 Jun 25
- 69.** 1976 Jul 9 – 1976 Dec 17

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SL144/17 Dean of Guild Extracts

Copy Extracted Acts and Warrants granted by the Dean of Guild Court. The first volumes are handwritten, but later the series is made up of bound typed carbon copies. The continuing volumes of this series are still held by the City Development Plan Store.

1. 1879 Nov 13 – 1880 Jun 12
2. 1880 Jun 17 – 1881 Mar 3
3. 1881 Mar 10 – 1882 Feb 2
4. 1882 Feb 9 – 1883 Mar 01
5. 1883 Mar 5 – 1884 Dec 18
6. 1884 Dec 18 – 1886 Oct 29
7. 1886 Oct 21 – 1888 Jul 12
8. 1888 Jul 12 – 1890 Apr 4
9. 1890 Apr 24 – 1892 May 12
10. 1892 May 12 – 1894 Apr 12
11. 1894 Apr 12 – 1896 Feb 29
12. 1896 Feb 27 – 1897 Jun 10
13. 1897 Jun 10 – 1898 Oct 6
14. 1898 Oct 6 – 1900 Apr 26
15. 1900 Apr 26 – 1902 Jan 20
16. 1902 Jan 30 – 1904 Apr 21
17. 1904 Apr 14 – 1906 Jul 19
18. 1906 Jul 26 – 1909 May 13
19. 1909 May 16 – 1912 Apr 18
20. 1912 Apr 26 – 1915 Mar 11

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- 21.** 1915 Mar 26 – 1915 Dec 23
- 22.** 1916 Jan 6 – 1916 Dec 14
- 23.** 1917 Jan 25 – 1918 Dec 19
- 24.** 1919 Jan – 1919 Dec
- 25.** 1920 Jan – 1920 Dec
- 26.** 1921 Jan – 1921 Dec
- 27.** 1922 Jan – 1922 Dec
- 28.** 1923 Jan – 1923 Jun
- 29.** 1923 Jul – 1923 Dec
- 30.** 1924 Jan – 1924 May
- 31.** 1924 Jun – 1924 Dec
- 32.** 1925 Jan – 1925 Jun
- 33.** 1925 Jul – 1925 Dec
- 34.** 1926 Jan – 1926 Jun
- 35.** 1926 Jul – 1926 Dec
- 36.** 1927 Jan – 1927 Jun
- 37.** 1927 Jul – 1927 Dec
- 38.** 1928 Jan – 1928 Jun
- 39.** 1928 Jul – 1928 Dec
- 40.** 1929 Jan – 1929 Jun
- 41.** 1929 Jul – 1929 Dec
- 42.** 1930 – Jan – 1930 Jun

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- 43.** 1930 Jul – 1930 Dec
- 44.** 1931 Jan – 1931 Jun
- 45.** 1931 Jul – 1931 Dec
- 46.** 1932 Jan – 1932 Jun
- 47.** 1932 Jul – 1932 Dec
- 48.** 1933 Jan – 1933 Jun
- 49.** 1933 Jul – 1933 Dec
- 50.** 1934 Jan – 1934 Jun
- 51.** 1934 Jul – 1934 Dec
- 52.** 1935 Jan – 1935 Jun
- 53.** 1935 Jul – 1935 Dec
- 54.** 1936 Jan – 1936 Jun
- 55.** 1936 Jul – 1936 Dec
- 56.** 1937 Jan – 1937 Jun
- 57.** 1937 Jul – 1937 Dec
- 58.** 1938 Jan – 1938 Jun
- 59.** 1938 Jul – 1938 Dec
- 60.** 1939 Jan – 1938 Jun
- 61.** 1939 Jul – 1939 Dec
- 62.** 1940 Jan 1 – 1944 Dec 31
- 63.** 1945 Jan 1 – 1946 Dec 31
- 64.** 1947 Jan 1 – 1947 Dec 31

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- 65.** 1948 Jan 1 – 1948 Dec 31
- 66.** 1949 Jan 1 – 1949 Dec 31
- 67.** 1950 Jan 1 – 1950 Dec 31
- 68.** 1951 Jan 1 – 1951 Dec 31
- 69.** 1952 Jan 1 – 1952 Dec 31
- 70.** 1953 Jan 1 – 1953 Dec 31
- 71.** 1954 Jan 1 – 1954 Dec 31
- 72.** 1955 Jan 1 – 1955 Dec 31
- 73.** 1956 Jan 1 – 1956 Dec 31
- 74.** 1957 Jan 1 – 1957 Dec 31
- 75.** 1958 Jan 1 – 1958 Dec 31
- 76.** 1959 Jan 1 – 1959 Dec 31
- 77.** 1960 Jan 1 – 1960 Dec 31
- 78.** 1961 Jan 1 – 1961 Dec 31
- 79.** 1962 Jan 1 – 1962 Dec 31

**EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS**

SL144/21 Burgh Engineer's Receipt Books

Pre-printed registers recording building control plans borrowed from the series by the Burgh Engineer's Department for inspections. They are arranged in chronological order by the date on which the plans were borrowed. The Petitioner's name, address of the property and warrant date are recorded, as is the name of the person borrowing the plan and the dates on which it was borrowed and returned. This series once covered the period 1894-1974, but the series was sampled at every twentieth year so that only four volumes survive.

1. 1895 Jan 3 – 1903 Oct 13
2. 1925 Aug 3 – 1930 May 10
3. 1950 Dec 2 – 1954 Nov 9 This volume includes some Minor Warrant plans.
4. 1973 Jul 20 – 1975 May 15 Not all the columns have been filled in.

EDINBURGH CITY ARCHIVES
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SL144

Locations

SL144/1/1-31	Murrayburn 'C' Area – C6
SL144/1/32-64	Murrayburn 'C' Area – C5
SL144/1/65-80	Murrayburn 'C' Area – C4
SL144/2/1-2	Murrayburn 'C' Area – C4
SL144/3/1-4	Murrayburn 'C' Area – C4
SL144/3/5-51	Murrayburn 'C' Area – C3
SL144/3/52-69	Murrayburn 'C' Area – C2
SL144/4/1	Murrayburn 'C' Area – C1
SL144/4/2	9/41 – 51U
SL144/4/3-7	Murrayburn 'C' Area – C1
SL144/5/1-11	Murrayburn 'C' Area – C1
SL144/6/1	Murrayburn 'C' Area – C1
SL144/7/1-4	Murrayburn 'C' Area – C1
SL144/8/1-10	Murrayburn 'C' Area – C1
SL144/9/1	Murrayburn 'C' Area – C1
SL144/10/1	Murrayburn 'C' Area – C1
SL144/11/1-2	Murrayburn 'C' Area – C1
SL144/11/3	Murrayburn 'C' Area – C13
SL144/12/1	Murrayburn 'C' Area – C13
SL144/13/1	Murrayburn 'C' Area – C13
SL144/14/1-13	Murrayburn 'C' Area – C13
SL144/15/1-11	Murrayburn 'C' Area – C13
SL144/15/12-13	Murrayburn 'C' Area – C12

EDINBURGH CITY ARCHIVES
EDINBURGH DEAN OF GUILD COURT RECORDS

SL144

Locations

SL144/16/1	Murrayburn 'C' Area – C12
SL144/17/1-27	Murrayburn 'C' Area – C12
SL144/17/28-54	Murrayburn 'C' Area – C11
SL144/17/55-79	Murrayburn 'C' Area – C10
SL144/18/1-2	Murrayburn 'C' Area – C9
SL144/19/1-5	Murrayburn 'C' Area – C9
SL144/20/1	Murrayburn 'C' Area – C9
SL144/21/1-4	Murrayburn 'C' Area – C9
SL144/22/1-3	Murrayburn 'C' Area – C9
SL144/23/1-3	Murrayburn 'C' Area – C9
SL144/24/1-24	SEARCHROOM SHELVES
SL144/25/1-2	Murrayburn 'C' Area – C9
SL144/26/1-9	Murrayburn 'C' Area – C9
SL144/27/1-3	SEARCHROOM SHELVES
SL144/28/1/1 to SL144/28/5/1	Murrayburn 'C' Area – C9
SL144/28/6/1 to SL144/28/14/1	Murrayburn 'C' Area – C8
SL144/29/1	Murrayburn 'C' Area – C20
SL144/30/1	Murrayburn 'C' Area – C20
SL144/31/1	Murrayburn 'C' Area – C20
SL144/32/1-2	Murrayburn 'C' Area – C20

EDINBURGH CITY ARCHIVES
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SL144/29 Dean of Guild Correspondence File

Correspondence file containing annotated copies of Dean of Guild Court minutes and correspondence from the City Architect relating to petitions to the court examined because they impacted on property owned by the Council.

1. 1953 Jan 9 – 1953 Jul 3

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SL144/30 Dean of Guild Report of Work

Printed pamphlet containing a report of the work of the Dean of Guild Court for the year ending Oct 1889. It contains statistical tables of comparison for the previous four years and gives the names of the members of the court for the year 1888-1889.

1. 1889 Oct 21

EDINBURGH CITY ARCHIVES
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SL144/31 Dean of Guild Photograph

An official portrait of the members of the Dean of Guild Court for the year 1950. Taken in the Quadrangle and produced by W & E Drummond Young of 8 Randolph Crescent, Edinburgh. The names of the court members are given at the bottom.

1. 1950

EDINBURGH CITY ARCHIVES
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SL144/32 Memoranda of Clerk of Court

Two memoranda written by the Clerk of the Court relating to changes in the procedure of the court following the Building (Scotland) Act 1959, which came into force in June 1964.

- 1.** 1965 May 25
- 2.** 1965 Jun 24