

38841 Meeting Technology

How do you manage your meetings? Do you use a meeting management software such as a board portal or a software such as Teams, emails etc?

Specific details on hardware, software and systems used is withheld under Section 30(c) – Prejudice to effective conduct of public affairs.

If yes, what is the name of the supplier?

There is no separate supplier for meeting management software as a standalone provision. This is provided as part of our ICT contract with CGI.

If yes, what is the contract expiry and contract review date?

31/03/2025 expiry - Review mid-2024.

How many users are on the board portal/management solution, and how much do you spend on this?

What is your cost per user?

We are unable to provide the information requested because it is not held by the Council.

The meeting solution we use is provided as part of an overall suite and cost, therefore cannot be separately identified. We estimate there are circa 13k users with capability to access the meeting functionality.

Could I also kindly ask for contact details for the best lead regarding this?

jackie.galloway@edinburgh.gov.uk