

37758

Request for information about the handling of section 11 notices required under the Homelessness etc. (Scotland) Act 2003 by the homelessness service.

Your section 11 handling guidance for staff

The S11 Notification is recorded on the S11 database. An advice leaflet is sent to the tenant/homeowner address detailing why we are getting in touch and agencies that may be able to help.

The specific protocol/ guidance it provides staff where the landlord/lender is seeking possession because: a) they are selling the property b) they intend to refurbish c) they intend to live in property or d) a family member intends to live in property

We are not informed of the reason for the section 11 notice.

The number of s11 notices you have received in each month since Jan 2016

Please see the following table. Information has been collated from December 2018 to date. We do not have access to the information prior to this date.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2016													
2017													
2018												55	55
2019	77	77	72	79	69	67	68	49	56	74	65	41	794
2020	82	70	66	6	8	9	11	10	9	4	6	6	287
2021	14	10	14	18	28	36	33	28	42	40	42	31	336
2022	31	58	87	51	54	58							339

Where possible, the total number in each years where the council has received notice because the landlord has raised proceedings for possession because: a) they are selling the property b) they intend to refurbish c) they intend to live in property or d) a family member intends to live in property; For both of the above, please complete the attached excel sheet

We do not hold this information as it is not asked for on the section 11 notice.

A copy of the section 11 notice form you require landlords to complete,

This is available in the tenancy pack on our website at the following link:
<https://www.edinburgh.gov.uk/private-housing/private-landlords/1>

Copies of any additional forms you ask landlords to complete - i.e. to request more information about the reasons for issuing the notice (for instance to establish if a) they are selling the property b) they intend to refurbish c) they intend to live in property or d) a family member intends to live in property)

A list of the additional data fields or pieces of information you ask landlords to complete when submitting a section 11 notice

We do not request further information regarding section 11 notices.