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Please can you send me any policy documents related to security or disaster management plans for archives and libraries in your area?

The Enterprise Risk Management Policy can be viewed on our website at the following link: https://www.edinburgh.gov.uk/directory-record/1210235/enterprise-risk-management-policy-

Archives and Library Services do not have a policy but rather hold a Disaster/Salvage Plan. Please find redacted copies of the plans attached.

Please note that some information has been redacted.

The location of our collections has been redacted from the information provided. Redactions have been made to those sections of the Edinburgh City Archives disaster management plans that would prejudice the physical security of the Council's vital historic records and thereby put at higher risk its ability to evidence past decisions for audit, legal and service planning purposes. Our main defence against improper access and destruction is through ensuring limited and mediated access to these records where staff are the only ones who know where records are stored. Revealing location and specific management arrangements would undermine this protection.