

Ground Floor

Reference	Room Number	Action Note / Comment
0.001	086 - Circulation	Scratches to exit door
0.002	086 - Circulation	Poor threshold finish
0.003	086 - Circulation	Loose threshold mat
0.004	086 - Circulation	Door to active communities store damaged
0.005	065 - Active Community Store	Skirting and mastic incomplete
0.006	065 - Active Community Store	Poor paint work
0.007	065 - Active Community Store	Broken threshold
0.008	065 - Active Community Store	Top door chip loose
0.009	086 - Circulation	Damage at double fire door
0.010	067 - Fitness Circulation	Damaged ceiling tiles
0.011	067 - Fitness Circulation	Poor finish to socket
0.012	067 - Fitness Circulation	Poor joint above water cooler at recess, stuck on flush on top and not bottom
0.013	067 - Fitness Circulation	Finish to room display poor and need glossed
0.014	067 - Fitness Circulation	Hole damage from screws
0.015	067 - Fitness Circulation	Tile height differences
0.016	067 - Fitness Circulation	Gym door - gap too large and does not even
0.017	067 - Fitness Circulation	Damaged floor tile
0.018	067 - Fitness Circulation	Damaged ceiling tile
0.019	067 - Fitness Circulation	Poor joint above water cooler at recess, stuck on flush on top and not bottom
0.020	067 - Fitness Circulation	Damaged ceiling tiles
0.021	067 - Fitness Circulation	Missing grouting
0.022	067 - Fitness Circulation	Tile levels uneven
0.023	067 - Fitness Circulation	Fire doors not closing properly
0.024	067 - Fitness Circulation	damaged door frame
0.025	075 - Fitness Club	Gym doors don't match and uneven
0.026	075 - Fitness Club	Poor beam finish, dirty, chipped paint work
0.027	075 - Fitness Club	Gaps in wallpaper
0.028	075 - Fitness Club	untidy finish at skirting
0.029	075 - Fitness Club	Accoustic panelling untidy finish
0.030	075 - Fitness Club	West wall sockets painted over
0.031	075 - Fitness Club	Unfinished skirting
0.032	075 - Fitness Club	Uneven floor tiles in heavy weights room
0.033	075 - Fitness Club	Poor skirting finish - no mastic and paint on skirting
0.034	075 - Fitness Club	Poor paint finish
0.035	075 - Fitness Club	Damage and dirt on accoustic panelling
0.036	075 - Fitness Club	Dent in AHU duct work
0.037	075 - Fitness Club	No threshold between vinyl and rubber matting
0.038	075 - Fitness Club	Beam needs painted - writing on it
0.039	075 - Fitness Club	Floor level under duct finish - several
0.040	075 - Fitness Club	Beam needs painted
0.041	075 - Fitness Club	Floor not level under vinyl
0.042	075 - Fitness Club	Fire alarm light - finish around panel poor
0.043	075 - Fitness Club	Holes in wall
0.044	075 - Fitness Club	Damage to wall
0.045	075 - Fitness Club	Scratched window ledge
0.046	075 - Fitness Club	Damage to trunking
0.047	075 - Fitness Club	Remove mirror support

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0.048	075 - Fitness Club	Damage to trunking
0.049	075 - Fitness Club	Poor pillar finish
0.050	075 - Fitness Club	Poor finish
0.051	061 - Studio 1	Poor finish on lift switch and fire column
0.052	061 - Studio 1	Door frame damaged
0.053	061 - Studio 1	Scuff to paintwork
0.054	061 - Studio 1	Spacers left in mirrors
0.055	061 - Studio 1	Poor finish on socket
0.056	061 - Studio 1	Brite Q not attached
0.057	061 - Studio 1	Scuffs on walls
0.058	062 - Studio Store	Skirting not finished
0.059	062 - Studio Store	Paintwork not finished
0.060	062 - Studio Store	Separation required to protect gas supply
0.061	062 - Studio Store	Repaint floor required
0.062	062 - Studio Store	Untreated wood
0.063	061 - Studio 1	Stain on sound proofing
0.064	061 - Studio 1	Poor wallpaper finish
0.065	059 - H&F Change Female	Excessive grout
0.066	059 - H&F Change Female	Poor finish
0.067	059 - H&F Change Female	Missing grout and poor finish
0.068	059 - H&F Change Female	Grout missing
0.069	059 - H&F Change Female	Dirt and grout missing
0.070	059 - H&F Change Female	Dirt / damage tile marks all over
0.071	059 - H&F Change Female	Pipe print visible on several showers
0.072	059 - H&F Change Female	Damaged tile
0.073	059 - H&F Change Female	Gap in tiles
0.074	059 - H&F Change Female	Very dark - lamp missing
0.075	059 - H&F Change Female	Marks on tiles
0.076	059 - H&F Change Female	Panel missing
0.077	059 - H&F Change Female	Squint tiling
0.078	059 - H&F Change Female	Wall not flush
0.079	059 - H&F Change Female	Dirty ceiling tiles
0.080	059 - H&F Change Female	Dirty / damaged tiles
0.081	058 - H&F Change Male	Services box not attached to wall
0.082	058 - H&F Change Male	Tile damage
0.083	058 - H&F Change Male	Missing grout on corner half way up threshold
0.084	058 - H&F Change Male	No sealant between drain and tiles throughout
0.085	058 - H&F Change Male	Very damaged tile
0.086	058 - H&F Change Male	No sealant between drain and tiles throughout
0.087	058 - H&F Change Male	Skirting not grouted or straight in shower
0.088	058 - H&F Change Male	Drippy shower
0.089	058 - H&F Change Male	Grout missing on edge over bench
0.090	058 - H&F Change Male	Squint panelling at urinal - throughout
0.091	058 - H&F Change Male	Cracked panelling at urinal (x3)
0.092	058 - H&F Change Male	Filler still in place
0.093	058 - H&F Change Male	Damaged ceiling tile
0.094	058 - H&F Change Male	Cracked tiles (x3)
0.095	076 - Studio 2 (Mind & body)	Finish on acoustic panel around door panel
0.096	076 - Studio 2 (Mind & body)	Poor Plaster work above door (orange)
0.097	076 - Studio 2 (Mind & body)	Door gap too large and scratch near hinge (RHS)

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0.098	076 - Studio 2 (Mind & body)	Poor finish on controls
0.099	076 - Studio 2 (Mind & body)	Poor finish to corner by window skirting and mastic
0.100	076 - Studio 2 (Mind & body)	Skirting uneven
0.101	076 - Studio 2 (Mind & body)	Mastic to steal beam at floor, steel beam poor finish
0.102	076 - Studio 2 (Mind & body)	Poor finish to green wall - paint on fittings and skirting
0.103	076 - Studio 2 (Mind & body)	General ?????
0.104	076 - Studio 2 (Mind & body)	No mastic at threshold strip
0.105	076 - Studio 2 (Mind & body)	Poor accoustic panel finish above door
0.106	076 - Studio 2 (Mind & body)	Scratched air vent
0.107	076 - Studio 2 (Mind & body)	Gaps in skirting throughout
0.108	076 - Studio 2 (Mind & body)	Dent in wall above middle vent and wall cracks (x2)
0.109	076 - Studio 2 (Mind & body)	General painting
0.110	076 - Studio 2 (Mind & body)	Stained accoustic boarding
0.111	049 - Atrium / Circulation	Emergency fire does not ?? and broken
0.112	049 - Atrium / Circulation	Cracked plaster
0.113	077 - Reception Store	Floor - holes, unfinished
0.114	077 - Reception Store	Skirting at wall very squint
0.115	077 - Reception Store	Door edge not treated wood
0.116	077 - Reception Store	Corner - bad finish
0.117	049 - Atrium / Circulation	Edge lift RHS chipped plaster & LH lift poor condition
0.118	049 - Atrium / Circulation	Bad finish on orange paint
0.119	049 - Atrium / Circulation	Poor finish around CCTV camera
0.120	049 - Atrium / Circulation	Poor plaster around wall
0.121	049 - Atrium / Circulation	Poor finish to socket
0.122	049 - Atrium / Circulation	Poor paint work
0.123	049 - Atrium / Circulation	No door seals on floor
0.124	055 - CI St	Floor finish and decoration poor
0.125	055 - CI St	Wall and skirting decoration poor
0.126	056 - Acc WC	Decoration
0.127	056 - Acc WC	Materials in toilet bowl and seal loose
0.128	056 - Acc WC	Holes in wall (x3)
0.129	056 - Acc WC	Poor plumbing finish
0.130	056 - Acc WC	No ceiling tile
0.131	056 - Acc WC	Damaged ceiling tiles
0.132	057 - Circulation	Poor wall finish - corner
0.133	057 - Circulation	Decoration to door frame
0.134	057 - Circulation	Broken ceiling tiles
0.135	054 - Physio	Finish to sink worktops
0.136	054 - Physio	Poor decoration
0.137	054 - Physio	Lights very dim
0.138	R03 - Service Riser	Floor finish
0.139	R03 - Service Riser	Wall finish
0.140	051 - Acc WC	Socket finish poor
0.141	051 - Acc WC	Poor paint work
0.142	052 - First Aid	Room not complete
0.143	053 - Drug testing	Sink damaged
0.144	053 - Drug testing	Decoration on sockets poor
0.145	049 - Atrium / Circulation	Poor finish at HL
0.146	049 - Atrium / Circulation	Crack on wall
0.147	049 - Atrium / Circulation	Plaster over edge to ceiling grid and large gap in ceiling grid

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0.148	050 - Draft lobby	HL decoration finish on beam
0.149	050 - Draft lobby	Poor finish on the corner
0.150	050 - Draft lobby	Poor finish on the corner
0.151	050 - Draft lobby	Girder - poor finish
0.152	050 - Draft lobby	Rust on door hinge (x2)
0.153	050 - Draft lobby	Rust on door hinge (x2)
0.154	050 - Draft lobby	Floor damage
0.155	050 - Draft lobby	Poor finish on mastic
0.156	050 - Draft lobby	Poor mastic to window frames at rear exit.
0.157	87 - Circulation	Gap at right side of fire exit door to outside
0.158	87 - Circulation	Fire door brush seal loose from door
0.159	87 - Circulation	Door to skirting unsealed - both sides of athletic store door
0.160	87 - Circulation	Floor to skirting unsealed from locket to fire exit doors
0.161	87 - Circulation	Damaged ceiling tile
0.162	87 - Circulation	Vinyl floor gap in join outside boxing studio
0.163	87 - Circulation	Door at athletics hall fails to close
0.164	87 - Circulation	Sealant missing from both sides of door to athletics 2nd from fire escape
0.165	87 - Circulation	Sealant missing from both sides of door to athletics 3rd from fire escape
0.166	87 - Circulation	Floor thresholds not secured outside squash courts
0.167	87 - Circulation	Double doors from corridor to reception unsealed at floor level - door edge chipped and damaged
0.168	Café Accessible WC 47	Finish of wall left of mirror with holes - poorly filled
0.169	Café Accessible WC 45	Chipped panel at first sink
0.170	Café Accessbile WC Mens 44	Urinal not sealed
0.171	Café Accessible WC Mens 44	Urine stains
0.172	Café Accessible WC Mens 44	Staining on wall between 2nd and 3rd mirror
0.173	Café Accessible WC Mens 44	Tape around fuse box
0.174	46 - Circulation	Threshold between café and toilets is raised
0.175	48 - Café servery	discoloured skirting left of door
0.176	48 - Café servery	ceiling tile not clipped in
0.177	48 - Café servery	Metal servery units not secured to wall or floor
0.178	48 - Café servery	Ceiling tiles have drips on them
0.179	43 - Café back of house	Sink not secured to wall or floor
0.180	43 - Café back of house	Vinyl left at manifold - door can be lifted off hinges at cage
0.181	39 - Squash court 2	Cavity beneath door
0.182	39 - Squash court 2	Wall crack left side 2m from glass
0.183	39 - Squash court 2	Wall crack left side 7m from glass
0.184	39 - Squash court 2	Wall crack right side 4m from glass
0.185	39 - Squash court 2	Wall crack right side 2m from glass
0.186	39 - Squash court 2	8mm gap floor to wall
0.187	39 - Squash court 2	6mm gap floor to wall
0.188	38 - Squash court 1	10mm gap floor to wall
0.189	38 - Squash court 1	6mm gap floor to wall
0.190	38 - Squash court 1	Raised wood
0.191	38 - Squash court 1	Finishing around beam in between courts
0.192	Athletics 003	Stain below window to café. Ply finish to rebound board unpainted
0.193	Athletics 003	Scratch into wall
0.194	Athletics 003	Floor finish at fire exit door to plaza poor
0.195	Athletics 003	Chipped paint on diagonal steels across fire doors
0.196	Athletics 003	Chipped paint in vertical beam right of fire door
0.197	Athletics 003	Gap floor to skirting either side of beam through whole area

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0.198	Athletics 003	Socket gap between wall and socket
0.199	Athletics 003	Dent in wall at high level - socket middle of south west plaster wall
0.200	Athletics 003	Large gaps either side of beam. South west plaster wall along whole elevation.
0.201	Athletics 003	Discolouration of surface below beam and signs of water ingress
0.202	Athletics 003	South west corner wall split
0.203	Athletics 003	West window signs of discolouration of surface
0.204	Athletics 003	Floor finished poorly and box no end cap
0.205	Athletics 003	Flaking paint north west corner
0.206	Athletics 003	Fire rated board repairs
0.207	Athletics 003	Water marks high level to right of air handling
0.208	Athletics 003	Gaps at exit to corridor both sides of middle door
0.209	007 Boxing Studio	Schneider box not attached to wall
0.210	007 Boxing Studio	Hole in plaster above clock
0.211	007 Boxing Studio	Hole in mirror for schneider box
0.212	Athletics Store 005	No sealant around sink - manifold unprotected
0.213	Athletics Store 005	Fire mastic missing and damaged in corner of room
0.214	Workshop 008	Sink unsealed
0.215	Workshop 008	Steel beam to wall not fire sealed - all other wall penetrations have been sealed
0.216	Workshop 008	Manifold unprotected x 2
0.217	Workshop 008	Exit door to pitch gaps floor to wall
0.218	Workshop 008	Breeze block pointing has gaps - painting poor quality
0.219	Club Team change 1 - Room 10	Sink unsealed on right hand side
0.220	Club Team change 1 - Room 10	Edges of shower walls unfinished
0.221	Club Team change 1 - Room 10	Skirting tile edge poor
0.222	Club Team change 1 - Room 10	Grout discoloured from sitting water at first drain
0.223	Club Team change 1 - Room 10	Changing room floors no falls to drains
0.224	Club Team change 1 - Room 10	Sealant missing at fire exit door
0.225	Club Team change 2 - Room 11	Sink unsealed on left side
0.226	Club Team change 2 - Room 11	Manhole cover under cubicle wall unsealed and tiles chipped
0.227	Club Team change 2 - Room 11	Cracked tile skirting in lobby opposite toilet
0.228	Club Team change 2 - Room 12	Shower wall edges not finished grout stained, drain in center of changing room, not fall
0.229	Club Team change 2 - Room 11	Crack in north east corner of wall
0.230	Club Team change 2 - Room 11	Skirting tile broken, right of fire exit door at low level
0.231	Club Team change 2 - Room 11	Cracked floor tile
0.232	Club Team change 3 - Room 12	Sink unsealed on left side, chip on left corner of IPS panel
0.233	Club Team change 3 - Room 12	Shower area walls to shower-trim applied to one wall not the other
0.234	Club Team change 3 - Room 12	Rust on floor tiles and grout in shower area furthest drain
0.235	Club Team change 3 - Room 12	Grout hardened to wall in corner of shower 3rd shower, No fall to centre drain
0.236	Club Team change 4 - Room 13	Toilet sink unsealed at right side
0.237	Club Team change 4 - Room 13	Shower walls no edging
0.238	Club Team change 4 - Room 13	Skirting edges not sealed on either side of shower
0.239	Club Team change 4 - Room 13	Fire mastic damaged high level south west corner, drain in center level, not falls
0.240	Club Team change 4 - Room 13	Fire seal damages along vertical north east corner
0.241	Club Team change 4 - Room 13	Gaps between matting and wall
0.242	Club Team change 4 - Room 13	Gaps wall to door standards
0.243	Club Team change 5 - Room 14	Toilet unfinished boxing at right side of sink low level
0.244	Club Team change 5 - Room 14	Walls to shower no trim and unsealed
0.245	Club Team change 5 - Room 14	Wall bowed at 3rd shower, no fall to drain
0.246	Club Team change 5 - Room 14	Fire sealant damaged
0.247	Club Team change 5 - Room 14	Missing grout in several location in changing and showers

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0.248	Club Team change 5 - Room 14	Grout missing entirely from showers
0.249	Club Team Change 6 - Room 15	Unfinished trim in shower wall
0.250	Club Team Change 6 - Room 15	Shower floor unsealed
0.251	Club Team Change 6 - Room 15	Mastic discoloured
0.252	Club Team Change 6 - Room 15	Cracks in breeze block poor paint work
0.253	Club Team Change 6 - Room 15	Pitted grouting in floor through out changing toilet and lobby
0.254	Club Team Change 6 - Room 15	Sink no sealant
0.255	Club Team Change 6 - Room 15	Toilet basin not sealed
0.256	Match officials 1 - Room 16	Pipe finish poor ceiling tiles poor
0.257	Match officials 2 - Room 17	Mastic missing from around sink
0.258	Match officials 2 - Room 17	Missing ceiling tile
0.259	Match officials 2 - Room 17	Poor finish corner of shower
0.260	Match officials 2 - Room 17	Paint finish poor
0.261	Match officials 2 - Room 17	Nail sticking out of wall
0.262	Match official 3 - Room 18	Poor paintwork
0.263	Match official 3 - Room 18	Finish of edge tile poor
0.264	Match official 3 - Room 18	Finish of wet panel edge protruding
0.265	Accessible change 19	Room full of cleaning stuff - cannot snag
0.266	Match Officials 4 - Room 24	Seal on door warped
0.267	Match Officials 4 - Room 24	IPS panel both sides shower door unsealed
0.268	Match Officials 4 - Room 24	Sink unsealed
0.269	Match Officials 4 - Room 24	Tile corner finish poor
0.270	Match Officials 4 - Room 24	Pull cord alarm removed and not filled
0.271	Accessible change 20	leaking shower hose
0.272	Accessible change 20	ceiling tile holes not cut well
0.273	Accessible change 20	floor level does not fall to drain - room floods corridor when shower is on
0.274	Accessible change 20	door finishes has gaps
0.275	Accessible change 20	sink unsealed
0.276	Accessible change 28	No sealant around floor to skirting
0.277	Accessible change 28	Poor paintwork
0.278	Club Change 7 - Room 26	Shower wall edging missing
0.279	Club Change 7 - Room 26	Changing room drain no fall to floor
0.280	Club Change 7 - Room 26	Rod sticking out of the wall
0.281	Club Change 7 - Room 26	Toilets - hand dryer splash back spacer is visible
0.282	Club Change 7 - Room 26	Pipes not boxed in
0.283	Club Change 7 - Room 26	Base of IPS panel is chipped
0.284	Club Change 7 - Room 26	Missing grout from left side
0.285	Club Change 7 - Room 26	Skirting tile cracked in lobby
0.286	Club Change 8 - Room 27	Shower wall edge missing trim
0.287	Club Change 8 - Room 27	Base of steel poor finish
0.288	Club Change 8 - Room 27	Fire mastic poor condition and sticker removed from steel
0.289	Club Change 8 - Room 27	Gap at ceiling steel and ceiling tiles
0.290	Club Change 8 - Room 27	Damaged ceiling tiles
0.291	Club Change 8 - Room 27	Nail and screw sticking out of wall
0.292	Club Change 8 - Room 27	Grout and drain discoloured
0.293	Club Change 8 - Room 27	No edge tile
0.294	Club Change 8 - Room 27	Poor mastic
0.295	Club Change 8 - Room 27	Block cracked in corner - left of door
0.296	Club Change 8 - Room 27	Tile missing on floor left of sink - seal around toilet
0.297	Club Change 8 - Room 27	Poor paintwork

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0.298	Club Change 8 - Room 27	Ceiling tiles damaged
0.299	Internal Bin Store - Room 29	Painting at cable tray poor
0.300	Internal Bin Store - Room 29	Unsealed floor to skirting throughout
0.301	Internal Bin Store - Room 29	Sink unsealed
0.302	Store Lobby Room 28	No mastic floor to skirting
0.303	Store Lobby Room 28	Hole above door to café change circulation
0.304	Store Lobby Room 28	Hole in wall
0.305	Store Lobby Room 28	Breeze block corner movemennt
0.306	Store Lobby Room 28	Door sticking to gents café change
0.307	Store Lobby Room 28	Drain full of rubble
0.308	Store Lobby Room 28	Ceiling grid poor quality
0.309	Store Lobby Room 28	Gap in left side of lintle above exit door
0.310	Accessible Toilet Room 32	No sealant round sink
0.311	Changing Places 36	No sealant floor to skirting throughout
0.312	Changing Places 36	No sealant between tiles and skirting throughout
0.313	Changing Places 36	Toilet unsealed
0.314	Changing Places 36	Boxing out unsealed at base
0.315	RPM	Blind not filled at window
0.316	RPM	Paint finish poor at lightswitch
0.317	RPM	Paint finish at window surround poor
0.318	Sups Office	Sliced wall behind desk between 2nd and 3rd sockets in north wall
0.319	Cash Office	Data socket to right of door cracked
0.320	Cash Office	3 ceiling tiles damaged
0.321	Cash Office	Socket opening ?
0.322	Cash Office	Finish at back of cable tray
0.323	Reception	Finish to left of auto door
0.324	Reception	Finish on slab (for parking verifier) poor - holes/wood showing
0.325	Reception	Finish on beams - gaps beneath beam marked paint on metal door surround
0.326	Reception	Main door key latch buckled and bent
0.327	Reception	When door is locked there there is a 15mm gap
0.328	Reception	Scratch marks on door at entrance side
0.329	Reception	External drain cover has excessive gaps
0.330	009 - Acc WC	Caps missing off toilet fixing
0.331	009 - Acc WC	pipe clips different down wall
0.332	009 - Acc WC	ceiling tiles popped
0.333	009 - Acc WC	door not catching easily
0.334	010 - Football Change 1 WC	Door not locking properly
0.335	010 - Football Change 1 WC	RHS of sinks - not sealed correctly
0.336	010 - Football Change 1 Showers	floor drain squint
0.337	010 - Football Change 1 Showers	shower 1 loose
0.338	010 - Football Change 1 Showers	edge of tile not flush
0.339	010 - Football Change 1	tile face incorrect
0.340	011 - Football Change 2	No sign
0.341	011 - Football Change 2	Basin worktop not sealed
0.342	012 - Football Change 3	Showers locked
0.343	012 - Football Change 3	Basin worktop not sealed LHS
0.344	012 - Football Change 3	Moss on panel behind toilet
0.345	013 - Football Change 4 WC	Cubical door skimming off level sealant at worktop
0.346	014 - Football Change 5	Showers locked
0.347	014 - Football Change 5	Floor drain high

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0.348	014 - Football Change 5	Ceiling tile in showers raised
0.349	014 - Football Change 5	Edge from the changing shower not finished
0.350	015 - Football Change 6	Worktop sealant poor finish
0.351	015 - Football Change 6	Moss behind toilet access panel

First Floor

Reference	Room Number	Action Note / Comment
1.001	121 - Stair 2	Concrete uneven and floor to be repainted.
1.002	121 - Stair 2	Mastic redone
1.003	121 - Stair 2	Fire door not flush.
1.004	118 - Circulation	Carpet Stained
1.005	117 - EL/Meadowbank Offices	Carpet Stained
1.006	117 - EL/Meadowbank Offices	Mastic and paint on window frame
1.007	117 - EL/Meadowbank Offices	Skirting Joint
1.008	117 - EL/Meadowbank Offices	Skirting Joint, skirting off wall and silicone missing
1.009	117 - EL/Meadowbank Offices	Skirting Joint
1.010	117 - EL/Meadowbank Offices	Skirting Joint
1.011	117 - EL/Meadowbank Offices	Poor Plaster work above dis board
1.012	117 - EL/Meadowbank Offices	Poor Finishes At print area
1.013	117 - EL/Meadowbank Offices	Poor finish at corner at print area
1.014	117 - EL/Meadowbank Offices	Missing mastic at final window
1.015	122 - Stair Lobby	Mastic around floor
1.016	115 - Server/Coms	Fire door seal
1.017	115 - Server/Coms	Fire Door Paint
1.018	115 - Server/Coms	Holes not filled
1.019	124 - Store	Skirting Finish
1.020	124 - Store	Pipe floor finish
1.021	124 - Store	Paint work all over floor
1.022	125 - Meeting Room	Door damage
1.023	125 - Meeting Room	Door skirting proud
1.024	126 - Meeting Room	Door skirting proud
1.025	112 - Staff Rest	Poor floor finish
1.026	114 - Tea Prep	Access sink floor finish
1.027	112 - Staff Rest	Pillar paint Job
1.028	112 - Staff Rest	Pillar paint Job
1.029	113 - Plant	Skirting/Floor finish
1.030	111 - Circulation	Significant Carpet Staining

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1.031	111 - Circulation	Significant Carpet Staining
1.032	111 - Circulation	Door not closing, need to push to close to tabreak room
1.033	128 - Stair 4 lobby	Door frame spacer still present
1.034	129 - Stair 4	Poor floor finish
1.035	111 - Circulation	Fire door not flush to 110 circulation
1.036	R02 Service Riser	Painted intumescent strip
1.037	110 - Circulation	Top stair poor finish
1.038	110 - Circulation	Nail sticking out mastic
1.039	110 - Circulation	Ceiling grid finish
1.040	110 - Circulation	Ceiling tile not cut into gap
1.041	106 - Male Change	Mastic missing on tiles
1.042	106 - Male Change	Skirting not finished
1.043	106 - Male Change	Damaged shower cubicle
1.044	106 - Male Change	Sections of mastic Missing
1.045	106 - Male Change	Plaster board-beading
1.046	106 - Male Change	Door Paint
1.047	107 - Male Staff W/C	Door tile grouting missing
1.048	107 - Male Staff W/C	Dirty ceiling tiles
1.049	107 - Male Staff W/C	Damaged tiles under the dryer
1.050	134 - Male Staff Change Lobby	Poor mastic finish
1.051	157 - Circulation	Door Gap
1.052	109 - Interview Room	Carpet by window not flush
1.053	109 - Interview Room	Damaged ceiling tile
1.054	109 - Interview Room	Door seal not attached
1.055	109 - Interview Room	Window frame mastic
1.056	R02 Service Riser	Door sticking
1.057	108 - Interview Room	Carpet Staining
1.058	108 - Interview Room	Door Threshold Poor finish
1.059	125 - Meeting Room	Damage to ceiling tile
1.060	110 - Circulation	Threshold poor finish
1.061	126 - Meeting Room	Paint touch up by TV
1.062	103 - Acc WC	Threshold no grout
1.063	103 - Acc WC	Finishing at pipes from ceiling poor

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1.064	103 - Acc WC	Damaged ceiling tile
1.065	103 - Acc WC	Damaged ceiling tile
1.066	103 - Acc WC	Paint on pipes, visible skum
1.067	103 - Acc WC	Sealant missing on skirting tiles and pipe to floor
1.068	103 - Acc WC	Sealant missing around sink
1.069	103 - Acc WC	sealant missing around toilet
1.070	103 - Acc WC	paint on water pipe
1.071	103 - Acc WC	Sealant missing from door facing at base to tile
1.072	103 - Acc WC	Door seal loose
1.073	103 - Acc WC	Paint on door
1.074	103 - Acc WC	Paint on handle
1.075	104 - Female Staff Change	Grouting missing along floor and wall tiles
1.076	104 - Female Staff Change	Door seal loose
1.077	104 - Female Staff Change	paint on door
1.078	104 - Female Staff Change	Drainage to ceiling tiles
1.079	104 - Female Staff Change	Damaged tiles under the dryer
1.080	104 - Female Staff Change	Sealant missing on Cubicle wall
1.081	104 - Female Staff Change	Sealant missing from cubicle tray entirely
1.082	104 - Female Staff Change	Kickplate on floor
1.083	104 - Female Staff Change	Kickplate attached at middle only and loose
1.084	104 - Female Staff Change	2nd shower unsealed at wall
1.085	104 - Female Staff Change	Hole in wall
1.086	104 - Female Staff Change	IPS panel to wall, no seal
1.087	104 - Female Staff Change	Grout missing from tiled skirting
1.088	104 - Female Staff Change	Crack in plasterboard wall
1.089	104 - Female Staff Change	Skirting marked
1.090	104 - Female Staff Change	Paint on bench side
1.091	105 - Female Staff Change Toilets	Wall cracked
1.092	105 - Female Staff Change Toilets	Signs of water damage above sinks in corner
1.093	105 - Female Staff Change Toilets	Crack above door to lobby
1.094	105 - Female Staff Change Toilets	Corner of sinks plasterboard missing and unfinished
1.095	105 - Female Staff Change Toilets	Tiled skirting gaps and no sealant
1.096	105 - Female Staff Change Toilets	Tiled skirting in furthest cubicle unsealed

First Floor

1.097	105 - Female Staff Change Toilets	Discolouration of edge
1.098	102 - Staff Change Lobby	Paint marks on floor
1.099	102 - Staff Change Lobby	Grout missing at base of door
1.100	102 - Staff Change Lobby	Damaged ceiling tile
1.101	102 - Staff Change Lobby	Damaged ceiling tile
1.102	102 - Staff Change Lobby	Damaged ceiling tile
1.103	106 - Staff Male Change Shower	Paint on door
1.104	106 - Staff Male Change Shower	Damaged ceiling tile
1.105	106 - Staff Male Change Shower	Discoloured sealant and marked on IPS panel
1.106	106 - Staff Male Change Shower	Poor finish water pipes from ceiling to shower
1.107	106 - Staff Male Change Shower	Kickplate not attached to 1st shower
1.108	106 - Staff Male Change Shower	Skirting tiles either side of shower cubicles, no grout or sealant on tiles next to shower
1.109	106 - Staff Male Change Shower	Skirting tiles at boxed out area below mirrors, no grout, no sealant
1.110	107 - Staff Male Toilets	Threshold not grouted
1.111	107 - Staff Male Toilets	Sealant missing at glass panel to wall fixings
1.112	147 - Boiler Rooms	Floor to wall finish poor throughout
1.113	147 - Boiler Rooms	Bracket moved-holes in wall
1.114	147 - Boiler Rooms	Unfinished wall?
1.115	147 - Boiler Rooms	Drain higher than floor and screws sticking up?
1.116	147 - Boiler Rooms	Hole in AHU ducting left of FSD 01/09
1.117	147 - Boiler Rooms	Crack in wall above door in boiler room
1.118	147 - Boiler Rooms	Damaged fire stopping above and right of boiler reset
1.119	147 - Boiler Rooms	Damaged wall at corner
1.120	147 - Boiler Rooms	Damaged wall at corner next to incoming spread area
1.121	147 - Boiler Rooms	Damaged wall behind CHP
1.122	131 - Stair 5 Lobby	Condition of floor poor
1.123	132 - Escape Stair Landing	Gap at ballast-rail-serious hazard
1.124	150 - Stair Lobby	Floor finish poor
1.125	149 - Plant Lift Lobby	Floor finish poor. Dents in wall poorly repaired
1.126	149 - Plant Lift Lobby	Water Services missing cups
1.127	101 - Circulation	1/258 brake point pushed into wall
1.128	101 - Circulation	Finishing around sockets poor
1.129	101 - Circulation	Finishing around passenger lift displays poor *2 both lifts

First Floor

1.130	101 - Circulation	Vertical lighting 1st panel appears distorted
1.131	101 - Circulation	Paint Splatters on atrium Stair wall surface

Second Floor

Reference	Room Number	Action Note / Comment
2.001	Stairs from L1 to L2	Poor finish, unclean, mastic and residue on all stairs.
2.002	Stairs from L1 to L2	Gap at base of the stair either side. Joint unsealed either side of the stairs.
2.003	Stairs from L1 to L2	Stainless steel marked / scratched.
2.004	Stairs from L1 to L2	Paint on windows to office. Poor finish, gaps at corners.
2.005	Stairs from L1 to L2	Poor finish, unclean, mastic and residue on all stairs.
2.006	Stairs from L1 to L2	Poor finish, unclean, mastic and residue on all stairs.
2.007	Stairs from L1 to L2	No trim at transition between concrete and tiles.
2.008	Stairs from L1 to L2	Poor finish to plaster on atrium side of the staircase.
2.009	201 - circulation	Cleanliness of walls, handprints and marks.
2.01	201 - circulation	Data socket loose from wall.
2.011	201 - circulation	Metallic skirting with sharp edges on every corner and missing mastic.
2.012	201 - circulation	Poor finish around column at centre of atrium.
2.013	201 - circulation	Access hatch door does not close.
2.014	201 - circulation	Fire doors at south & middle of hall don't close flush.
2.015	201 - circulation	No screen to prevent access to light wires.
2.016	247 - Hall 1 Store	Top of fire door damage
2.017	247 - Hall 1 Store	Sockets unlabelled.
2.018	247 - Hall 1 Store	Manifolds unprotected.
2.019	247 - Hall 1 Store	Valves unlabelled.
2.02	247 - Hall 1 Store	Floor cracked in various locations.
2.021	247 - Hall 1 Store	Store room vent has poor insulation.
2.022	246 - Lobby	Sections of fire mastic missing. 'fire stop' labelling missing.
2.023	246 - Lobby	Dry riser cabinet not flush to wall and protective films still applied.
2.024	246 - Lobby	Big gaps at floor to skirting.
2.025	245 - Stair 6	Big gaps and poor finish between floor and walls. Skirting missing?
2.026	245 - Stair 6	Wooden trunking is missing end panel. Trip hazard?
2.027	245 - Stair 6	Escape stair handrails painting incomplete and inconsistent.
2.028	245 - Stair 6	Escape stair handrails painting incomplete and inconsistent.
2.029	245 - Stair 6	Hole in the stair.

Second Floor

2.03	245 - Stair 6	General cleanliness.
2.031	244 - Hall 1 Store	Big gaps between floor and wall.
2.032	244 - Hall 1 Store	Paint missing / flaking on beams in ceiling.
2.033	244 - Hall 1 Store	Fire mastic missing from corner of wall.
2.034	244 - Hall 1 Store	Wall high level unfinished around AHU duct.
2.035	249 - Stair 7	Crack in the floor at the door to the landing. Floor finish at top of stairs - possible trip hazard.
2.036	249 - Stair 7	Fire door does not close flush.
2.037	R08 - Service Riser	Mould on wall.
2.038	R08 - Service Riser	Penetration through wall not fire stopped.
2.039	R08 - Service Riser	Penetration through ceiling not fire stopped.
2.04	248 - Cargo lift	General cleanliness.
2.041	248 - Cargo lift	Fire stopping missing and poor quality.
2.042	243 - Stair 5	Stair in poor condition, burns at top of handrails, poor finish and cleanliness.
2.043	243 - Stair 5	Fire alarm cable painted over, could this cause damage?
2.044	242 - Stair 5 Lobby	High level fire butts unsealed at joints.
2.045	242 - Stair 5 Lobby	Evidence of leaks in ceiling tiles, expansion joint around
2.046	239 - female WC	Grout missing.
2.047	239 - female WC	IPS sink panel damage.
2.048	239 - female WC	Breeze block painting needs another coat.
2.049	239 - female WC	Tile skirting poor quality and excessive gaps.
2.05	206 - M/T room	Staining on carpet
2.051	206 - M/T room	Data socket not flush.
2.052	206 - M/T room	Damaged table.
2.053	203 - Male WC	Corner unfinished.
2.054	203 - Male WC	Edge under sink unfinished.
2.055	203 - Male WC	Paint on door and hinge.
2.056	204 - ACC WC	Paint on door surrounds.
2.057	205 - Cleaning storage	No mastic around sink.
2.058	205 - Cleaning storage	Unfilled holes.
2.059	205 - Cleaning storage	Mastic and grout around floor to the tile skirting missing and poor quality.

Second Floor

2.06	205 - Cleaning storage	Damage and poor repair of plasterboard.
2.061	207 - Hall 2	Threshold poor finish with gaps to tiles.
2.062	207 - Hall 2	Residue from leak visible on floor - monitor and check for floor damage.
2.063	208 - Hall 2 Store	Mould and water damage.
2.064	208 - Hall 2 Store	Manifold unprotected and damaged insulation
2.065	208 - Hall 2 Store	Hatch missing.
2.066	210 - Gymnastic	Junkers flooring poor finish, gaps between door and floor.
2.067	210 - Gymnastic	Skirting at the door loose with gaps.
2.068	210 - Gymnastic	Wall panelling sanded at various locations, unvarnished and wall panels with paint marks. Dust visible on panels.
2.069	210 - Gymnastic	Shutter door poor finish with gaps either side. Gaps in floor to the wall finish.
2.07	210 - Gymnastic	Digital clock not displaying even though power on.
2.071	210 - Gymnastic	Mirror panelling highly distorted.
2.072	210 - Gymnastic	Damaged fire exit sign above north facing doors.
2.073	212 - DOJO	Inside insulation on show on 2nd vent run (no fire stopping).
2.074	212 - DOJO	AHU unistrat isn't aligned.
2.075	212 - DOJO	Fire alarm interface still has temporary label.
2.076	212 - DOJO	Heat smoke detector secured only with plastic ties. Only 1 metal clip visible on entire run.
2.077	214 - Stair 2 lobby	Poor floor finish with debris skum. Socket loose from wall, floor to skirting unsealed.
2.078	213 - Stair 2	Poor floor finish. Unsealed floor to skirting
2.079	213 - Stair 2	Slab to stair transition has large gaps - trip hazard.
2.08	211 - DOJO Store	Floor unsealed from floor to skirting. Pipework unsealed.
2.081	211 - DOJO Store	Wooden platform has inadequate support.
2.082	211 - DOJO Store	Plasterboard untaped under beam.
2.083	211 - DOJO Store	Holes in the floor unsealed, fire compound?
2.084	216 - Main comms	Suspended ceiling tiles - poor finish due to cable tray support badly cut.
2.085	218 - Event change	Mastic missing between floor and skirting.
2.086	218 - Event change	Handryer splashback not grouted. Water fountain in the corner not fully sealed.

Second Floor

2.087	221 - Stair 3	Smoke detector cables painted over.
2.088	222 - Event Change	Paint residue on the skirting tiles, door opens into the locker - collision hazard.
2.089	223 - Event Change	Standing water on the changing room floor after shower use. Floor fall towards entrance door.
2.09	223 - Event Change	Unfinished grout from tile skirting upto ceiling on both sides of entrance to shower.
2.091	223 - Event Change	Throughout the whole shower area, the shower drains are not grouted or waterproofed at joins from channels to walls of shower.
2.092	223 - Event Change	Drainage covers can not be removed due to wall tiling overhanging above the shower covers.
2.093	226 - Changing WC	Vanity sink unceiled at corner, both sides from sink level to floor.
2.094	226 - Changing WC	Splashback for handryers dangerously sharp.
2.095	226 - Changing WC	Poor wall finish
2.096	226 - Changing WC	Mirror not flush to the wall.
2.097	231 - Event Change	Wall corners not finished.
2.098	224 - Main event change	Drainage covers can not be removed due to wall tiling overhanging above the shower covers. Mastic missing.
2.099	224 - Main event change	Poor wall finish at the edges.
2.1	36 - Acc WC / baby chang	Threshold not finished.
2.101	36 - Acc WC / baby chang	Paint on the pipes, holes in the wall from ceiling to floor.
2.102	36 - Acc WC / baby chang	Sink area missing grout, pipework to boxing out unsealed. Plumbing - hot water pipe horizontal run below the cold water run.
2.103	237 - parenting room	Threshold not finished.
2.104	237 - parenting room	Plumbing - hot water pipe horizontal run below the cold water run. Poor finish around pipes penetrating from riser to washing basin.
2.105	230 - Event Change	Frame around the hatch has excess gap behind.
2.106	223 - Event Change	Ceiling tiles very dirty throughout the room.

Third Floor

Reference	Room Number	Action Note / Comment
3.001	Staircase Level 2 to 3	As per comments on L2 + big gap on top
3.002	Atrium	Doors not lining up
3.003	Atrium	Metal skirting, sharp edges & gaps on the joint
3.004	Atrium	Atrium marketing wall damaged chunks missing
3.005	Atrium	Fire beacon covered in black paint
3.006	Atrium	Lift threshold not flush to floor - trip hazard
3.007	Atrium	Lift threshold has extensive gaps at edges
3.008	Atrium	Silicone missing in the joint on walls at water fountain
3.009	Atrium	Floor tile cracked + hollow
3.01	Atrium	Leak from above - water residue on floor
3.011	Atrium	Missing ends from some of the suspended ceiling bars
3.012	Atrium	Ceiling bar damaged
3.013	Atrium	Debris (tape) on rood window
3.014	Atrium	Poor finish around window (look wet?)
3.015	Atrium	Crack in glass on door into sports hall
3.016	Disabled WC 302	Hot water pipe in wrong position + poor finish around pipework - not sealed
3.017	306 WC lobby	Unfinished floor
3.018	306	Fire damper - poor access
3.019	306 cupboard	FA interfaces still have only temp labelling
3.02	303 WC female	Missing grout from splash back under hand dryer
3.021		Corrigated sheets at window discoloured + dirty + need cleaned
3.022	303 WC female	Disabled toilets only has 1 handle, doors not wide enough, is it a disabled toilet?
3.023	307 WC male	Poor finish on splash back tiles + trim of hand dryer
3.024	307 WC male	Skirting cracked + unfinished, not sealed
3.025	307 WC male	lps panels chipped + side discoloured
3.026	307 WC male	comment as per 22 plus chipped wall panel
3.027	307 WC male	Instrumentant strip coming off door standard
3.028	Comms room 325	Wall needs painted
3.029	Comms room 325	Ceiling tiles missing + make wall around penetration good
3.03	325	Fire interface has temp lables/fire seal missing sticker - duct to be capped from where test reading has been taken.

Third Floor

3.031	325	Mag lock not activated on main door
3.032	Judges timing room 323	Door handle plate not fixed + screws missing
3.033	Judges timing room 323	Carpet - few dirty marks
3.034	Judges timing room cupboard	Fire damper temp sign, duct identification missing
3.035	327 Hall 7 spectator	Acoustic paneling sheeting loose + dirty
3.036	327 Hall 7 spectator	Corrigated sheets over window discoloured
3.037	327 Hall 7 spectator	General cleaning required
3.038	327 Hall 7 spectator	Poor finish
3.039	327 Hall 7 spectator	Scratched & damaged duct insulation
3.04	328 staircase lobby	Ceiling tiles damaged + not installed correctly
3.041	328 staircase lobby	Dry riser protection film still on it
3.042	330	Power cables not labelled (in general!)
3.043	330	Ducts missing the covers for the duct testing and FA interface still has temp labels
3.044	330	Valve not labelled
3.045	330	Missing labels
3.046	331 lobby	Fire steel beam not all holes filled
3.047	331 lobby	Fire stopping missing label and FA cables here been painted white
3.048	331 lobby	Generally poor quality finish, Dirty, holes in floor, uneven surfaces, hatches cut, opened FA cables, handrail embedded in wall
3.049	312 spectator area	Steps different heights for example top step 100mm, 130 mm second step. Architect to clarify requirements for gangway (top & bottom stair nosing, hand rail requirements + levels of skirts highlighted by CEC as an issue
3.05	310 - Chiller Plant Rm	Soil vent pipe covered with bay and sealed
3.051	310 - Chiller Plant Rm	Standing water visible, roof not draining
3.052	310 - Chiller Plant Rm	Drain blocked ad higher than foor level
3.053	310 - Chiller Plant Rm	Spatter on chillers
3.054	310 - Chiller Plant Rm	Trip hazard on stairs for chiller rails
3.055	310 - Chiller Plant Rm	EM lights no power indicator showing?
3.056	310 - Chiller Plant Rm	Scaffolding in front of fire exit doors
3.057	310 - Chiller Plant Rm	Escape hatch instructions worn away
3.058	310 - Chiller Plant Rm	Walkway - apparent corrosion
3.059	310 - Chiller Plant Rm	Rust on lower wall skirting
3.06	310 - Chiller Plant Rm	Rust in corner to right of comms box
3.061	311 - AHU Plant Rm	Damaged insulation siphonic drainage - along length of room to opposite side.

Third Floor

3.062	311 - AHU Plant Rm	Stairs to chiller roof top stair / bottom stair no differential colours on nosing. Fire rated plasterboard unprinted - spec??
3.063	311 - AHU Plant Rm	CHW Pressurisation unit warning W38 incompressible system
3.064	311 - AHU Plant Rm	Material hanging around beam
3.065	311 - AHU Plant Rm	Schematic chart not secured to wall - fallen off
3.066	311 - AHU Plant Rm	Fire stopping at FSD 15/12 & 15/11 wedged in place and unpainted
3.067	311 - AHU Plant Rm	Red wiring secured only by plastic cable ties
3.068	311 - AHU Plant Rm	Damaged boxing - footprints
3.069	311 - AHU Plant Rm	Power cables to external not fire stopped - white board?
3.07	311 - AHU Plant Rm	Damaged boxing to the right of Vesda ??? 003 athletics
3.071	311 - AHU Plant Rm	AHU 16 - unlabelled isolator switches
3.072	311 - AHU Plant Rm	Gap between floor and wall between switchboard and entrance doors
3.073	311 - AHU Plant Rm	Fire exit sign lying on cable bay
3.074	311 - AHU Plant Rm	bracing not linked?? or complete
3.075	313 - Store	Fire stopping no sticker either side of pillar north elevation
3.076	309 - Spectator seating	Doorway to edge of top stair 945mm?? Top stair finished in plywood
3.077	309 - Spectator seating	Stairs are inconsistent depths (see Ritchie notes) ranging from 160 to 190
3.078	309 - Spectator seating	Nosing not in line with stairs
3.079	309 - Spectator seating	F signage missing + G signage missing from seat ID
3.08	309 - Spectator seating	Finishing A,B,C,D,E,F (wood)
3.081	314 - Stair 3	Poor floor finish rough concrete
3.082	317 - Hospitality store	Paint spilled on floor
3.083	318 - Hospitality	Sockets DB 18/1113 not flush to wall both sides of pillar
3.084	318 - Hospitality	Scuff marks @ tv + sockets grey TV wall
3.085	318 - Hospitality	Audible buzz when lights are turned on
3.086	318 - Hospitality	Blinds sticking when pulled down
3.087	318 - Hospitality	Window gaskets turned
3.088	318 - Hospitality	Loose trim floor to window left of pillar
3.089	316 - Hospitality satellite kitchen	Sink not fixed to floor/wall potential for movement and leaks
3.09	316 - Hospitality satellite kitchen	Trim falling short
3.091	320 - Stair 4 landing	Floor finish poor, painting incomplete, - paint marks from spillage
3.092	320 - Stair 4 landing	Skirt slab filled with sponge and not sealed
3.093	320 - Stair 4 landing	Roof flushing unsecured + mark on steel

Third Floor

3.094	321 - ACC WC	Paint on handrail beside toilet
3.095	321 - ACC WC	Sink outlet grime around outlet - unsealed
3.096	321 - ACC WC	Gap unsealed between pipe and vinyl floor
3.097	RO2 Service Riser	Floor finish poor, gaps between floor and wall, wall finish poor
3.098	RO2 Service Riser	Ceilant deteriorated along length of wall, joint unsealed, plasterboard not secure, joining steel beam