

36675 Correspondence

From: [redacted]@seemis.gov.scot>

Sent: 05 August 2020 10:10

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Cc: [redacted]

Subject: COVID-19 - Absence/Attendance Codes

Importance: High

All

COVID-19 Absence/Attendance Codes

Scottish Government have worked in collaboration with Local Authorities to define a set of COVID-19 related Attendance/Absence codes. The codes will be made available within Click+Go, prior to the school return, to help ensure that student attendance can be recorded accurately.

The attached document explains how to map short codes in SEEMiS Click+Go New Attendance.

SEEMiS			Circumstances that this may be used in	ScotXed	
Short	Full	Description		Code	Attendance/Absence Reason

-	COA	Attendance – Self Isolation – Coronavirus	Where a pupil is scheduled to be in school but cannot attend because of self-isolation related to COVID-19 and can undertake learning at home.	15	Attendance
A	CAA	Auth. Abs. – Self Isolation Coronavirus	Where a pupil is scheduled to be in school but cannot attend because of self-isolation related to COVID-19 and is unable to undertake learning at home.	28	Other Authorised Absence
F	CAB	Sickness unable to home Inr Coronavirus	Where a pupil is scheduled to be in school but cannot attend because of COVID-19 related sickness and is unable to undertake learning at home.	27	Other Authorised Absence
B	COB	Sickness able to home Inr Coronavirus	Where a pupil is scheduled to be in school but cannot attend because of COVID-19 related sickness and can undertake learning at home.	14	Attendance
-	COH	Home Learning - Attendance	Where a pupil is scheduled to be undertaking home learning and is not known to be absent from this.	50	Attendance
A	CAH	Home Learning - Absence (Any Reported)	Where a pupil is scheduled to be undertaking home learning but is unable to undertake this. Covers all reasons for absence including sickness, family holidays etc.	51	Other Authorised Absence
N	CPI	Parent isolating against advice C. virus	Where a parent has chosen to keep their children away from school as a	33	Other Unauthorised Absence

			precautionary measure where there is no advice to take such measures.		
	CLO	Should not attend school closure – Coronavirus USE EXISTING SCHOOL CLOSURE CODE VIA Application > Management > Calendar> School >Enter Holidays	Where a decision has been taken at National or Local Authority level to close a school to limit the spread of the virus.	_	Not sent to ScotXed

Please note that the description must be shortened for SEEMiS therefore for codes 14 and 27 'learn' has been abbreviated to 'lrn'.

The following codes have been removed:-

CMP	Medically Certified Sickness with provision – Coronavirus
CMN	Medically Certified sickness without provision – Coronavirus
CSP	Self-Certified Sickness with provision – Coronavirus
CSN	Self-Certified sickness without provision – Coronavirus

If you have questions regarding the above please let me know.

Regards



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