

36612

Please provide copies, in electronic form, of all photographs held by the City of Edinburgh Council/Legal Trustees of Lauriston Castle Trust/CEC Charity Trustees taken prior to 1960 by anyone of Lauriston Castle or it's estate along with dates taken and any narrative.

The Council holds a small number of digital images of Lauriston Castle and its gardens.

Unfortunately, we are unable to provide you with the information you have requested as the cost to the Council of locating, retrieving and providing you with the information exceeds the statutory maximum of £600.

I can advise the following in regard to the charges which apply to providing copies of the images held:

Image supply fee for TIF@300dpi ; £26.04 incl VAT per image
Licence fees vary from £15 to £50 per image dependent on intended use

The cost of digitising all of the images held by the Council has been calculated as follows:

Digitising images

Number of albums	18
Number of images per album (average)	80
Number digitised (estimate)	20
Number of images to digitise	1420
Time taken to digitise single image to required standard	10
Total time to digitise all albums (hours)	236.6667
Cost to digitise (assuming average GR7 curator post hourly rate of £18.75)	£4437.50

Researching and Cataloguing

Number of albums	18
Number of images per album (average)	80
Number of images to catalogue	1440
Time taken to research and catalogue single image to required standard	15
Total time to research and catalogue all albums (hours)	360
Cost to digitise (assuming average GR7 curator post hourly rate of £18.75)	£6750

Total time for digitising, researching provenance and cataloguing: 596.67 hours

Total cost for digitising, researching and cataloguing: £11,187.50

Please note I have been advised that some photographs were handed to the City Art Centre. It is not clear if these were taken by Mr or Mrs Reid or just photographs of Lauriston Castle/Estate.

The Lauriston Castle collection falls under Applied Art while the City Art Centre collection falls under Fine Art, therefore the City Art Centre would not be the natural place for any photographs of Lauriston Castle. However, the Council's curatorial and conservation manager has confirmed that there is no mention of any photographs from Lauriston Castle in the first full catalogue of the City's Art Collection was published in 1978. The second edition

was published in the early 1990s and again there is no mention of photographs of Lauriston Castle. Since the second edition was published, the Council has retained a fully documented accessions register. If anything had come into the gallery prior to 1978, it would have been included in the first published catalogue.