

35681

A copy of the following policies, including details:

IT Disaster Recovery Plan (e.g. DR plan, backup)

IT Incident Response Plan (e.g. Cyber Attack, DDOS, Ransomware)

Access control policy (Access to business applications or network resources)

Current measures in place to protect confidential information

How you monitor staff access to business applications in your Council and ensure staff have a right of access

Regarding the above five questions/topics, in line with advice from GovCerUK, we do not provide information relating to hardware, software and systems and therefore, unfortunately, it is not possible to provide you with the information you have requested on this occasion.

Under the terms of the legislation, a request for information can be refused where one or more exemptions listed in the legislation apply. In this instance, the Council is claiming the following exemption to this part of the information that you have requested: Section 30(c) - Information is exempt if its disclosure would otherwise prejudice substantially, or be likely to prejudice substantially, the effective conduct of public affairs.

By placing information about our systems into the public domain we would potentially be putting our IT framework at risk. This would prejudice substantially the Council's ability to effectively carry out its business if its IT framework were compromised as a consequence of the disclosure of this information.

This exemption also requires the application of the public interest test to ascertain if withholding the requested information outweighs the public interest in disclosing the information. By providing such information about our IT services into the public domain we would potentially be putting our IT framework at risk. The public interest would not be served by the Council being subjected to the potential of Cyber attacks that could breach our security and damage our IT infrastructure.

Please note that this letter constitutes a formal refusal notice under section 16 of the Freedom of Information (Scotland) Act 2002

Clean desk policy.

How you implement and carry out checks to ensure staff are adhering to your clean desk policy.

Please forward any communications to staff regarding your Clean Desk policy.

For the above 3 questions regarding a Clean Desk Policy, unfortunately, we are unable to provide you with the information requested because it is not held by the Council. The Council does not have a Clean Desk Policy, only informal guidance given to staff depending on the office they are based in and their working situation.

Please note that this letter constitutes a notice under section 17 of the Freedom of Information (Scotland) Act 2002.