

35093

Information request which aims to explore the use of children's information at and by schools, specifically focusing upon use of children's images/photographs and the consent processes involved.

Please confirm whether the authority has developed policies or guidance on school use of children's images, whether on school websites, on school social media pages or any other media; and if such policies/guidance exists a copy of the policy or guidance and any related templates or example documentation including consent forms and privacy notices is requested.

Please find attached template letters to be used by EYCs and schools to advise parents/young people of the position. There are three variants: one for EY/primary (to be completed by parents/carers); one for the transition into S1 (to be completed by parents/carers); one for S2-S6 (to be completed by the young person).

These exist in a variety of languages (Arabic, Cantonese, Mandarin, Polish, Romanian, Spanish and Turkish).

Please confirm whether the authority has developed policies or guidance on the use of children's images by facial recognition technology either by or in schools; and if such policies/guidance exist a copy of the policy or guidance and any related templates or example documentation including consent forms and privacy notices is requested.

There is no use of facial recognition in schools and there are no plans currently to make use of this in schools.

Please confirm whether the authority has developed policies or guidance on the use of children's biometric data either by or in schools; and if such policies/guidance exist a copy of the policy or guidance and any related templates or example documentation including consent forms and privacy notices is requested.

Please confirm whether the authority has developed policies or guidance which detail when, for data protection purposes, consent should be obtained from parents and when/at what age it should be obtained from children; and if such policies/guidance exist a copy of the policy or guidance and any related templates or example documentation including consent forms and privacy notices is requested.

In response to questions 3 and 4, please refer to previous responses which were published regarding Biometric Processing in Schools: reference 34512. This also contains a link to the DPIA under reference 18125. The information can be found on our disclosure log at the following link: <https://www.edinburgh.gov.uk/homepage/10467/freedom-of-information-foi-disclosure-log>. Once on this page you can search under reference number or keyword.